Borough Council
Julie Munden, President
Daryl Littlefield, Vice President
Stephanie Costa
Donna Rogers
Matthew Sholly
Andy Richter
Stephanie Cross
Daniel Benscik
Stacy Dill

Mayor
Daniel L. Yocum

Borough Manager
Sara Jarrett-Eaton

Police Chief
Jeffrey OBrien

Souderton Borough Council Regular Meeting Minutes

Monday, March 2, 2026

1. Opening of the Meeting

The Regular Meeting of Souderton Borough Council held on March 2, 2026, was called to order by Borough Council President Julie Munden at 7:00pm. President Munden provided a moment of silence, which was followed by the Pledge of Allegiance to the Flag. Borough Secretary Sara E. Jarrett-Eaton noted that Councilor Daryl Littlefield and Councilor Matthew Sholly were absent with prior notice. The following Borough Councilors and staff were present: Mayor Daniel L. Yocum, Borough Manager Sara Jarrett-Eaton, Solicitor John Torrente, Councilor Stephanie Costa, Councilor Donna M. Rogers, Councilor Julie Munden, Councilor Andy Richter, Councilor Danel Bencsik, Councilor Stephanie Cross, Incoming Councilor Stacy Dill, Police Chief Jeffrey OBrien, Public Works Director Jason Kelly, Executive Assistant Christine Nicholas, and Permits Clerk Laura McGuigan.

2. Formal Swearing In of Councilor Stacy Dill -

Ms. Dill was introduced by President Munden and sworn in by Mayor Dan Yocum with her family present.

3. Consent Agenda

A motion was made by Councilor Stephanie Costa and seconded by Councilor Andy Richter to approve the Consent Agenda to include the February 2, 2026, Council meeting minutes and the February 17, 2026 Work Session Minutes and and the bills for February & March 2026. The motion passed unanimously.

4. Presentations /Correspondences:

A. Souderton Connects – Jessica Cimini - No report
B. Indian Valley Public Library- Penny Price – No report

5. Administrative Reports

a. Mayor Daniel Yocum – Welcomed Councilor Dill and gave some background information about her. He also reported on the following events:
Sportsman's Day at the Fire house is this Saturday, March 7, 2026
The Souderton Pub Crawl will take place on Saturday, March 14, 2026
The Indian Valley Chamber of Commerce is celebrating its 55th Anniversary and honoring its founding partners, including the Borough at a March 19th luncheon.
The Souderton Connects 1st Annual Fire and Frost was a huge success.

b. Chief of Police Jeffrey OBrien – Chief OBrien commented to thank PW and Jason Kelly, Fire Department and Fire Police for their assistance with the snow storms. He highlighted that the training budget increased for 2026 and gave an overview of how the increased funds were used. Monthly reports were distributed to council and the borough manager.

c. Public Works Director Jason Kelly – Mr. Kelly was not in attendance but submitted his report to Council.

d. John Torrente of Begley, Carlin & Mandio – Mr. Torrente submitted his report to Council and highlighted the lien satisfaction for 539 Valley Lane Property and the Conditional Use for Taco Bell at TowneGate Commons letter has gone out and will be discussed at the March 16 meeting for consideration and adoption.

e. Borough Manager Sara Jarrett-Eaton – Mrs. Jarrett-Eaton provided a brief administrative overview to council.

6. Committee Reports

Executive committee - President Munden and Councilor Costa met briefly.
Finance – Councilor Rogers mentioned that the Finance Committee will be meeting in about 10 days.
Public Outreach – Councilor Cross introduced the new "Conversations with Councilors" series with the first one taking place on March 28th at 10:00am at the Starbucks in Souderton.
Public Safety – Councilor Costa noted that discussions were had regarding Washington and Garfield intersection and the crosswalk at Valley Vista.
Public Work and Sewer – Councilor Richter mentioned that the committee has been unable to meet and will be rescheduling.

7. Public Comment

Alessandro with Whitetail Disposal – The representative from Whitetail disposal took this opportunity to introduce his company and reference the upcoming refuse contract.
On March 23, 2026, the borough will be hosting a town hall for residents to discuss the upcoming trash disposal Contract.
Lee Mulavich - 247 W. Chestnut – Mr. Mulavich has various issues to discuss with Council including but not limited to:

- Property Boundaries - Zoning and Permitting Approval about driveways and changing the current code.
- Snowstorm issues – He felt our staff was collecting a paycheck during the first storm but did a much better job with the 2nd snowstorm. He feels there should be a better plan for 5" and over of snow.

- Heart in this community – He has had the worst 7 months as a resident of Souderton Borough and noted that a neighbor called Child Protective Services right after moving in and was not given identity of individual.

Desiree Jeremenko of [redacted]
She submitted a formal complaint of 2 borough employees during the last snow event. She claimed they were rude and said she couldn't throw snow in the street and response to her complaint. She claims she has not received a response to her complaint. She feels as the borough we need to do better with our snow removal, and our employees should have an evaluation of work and behavior.

Charl Welner – Commented on the clearing of the snow and how people were parking in the middle of the street creating a safety concern for emergency vehicles. Ms. Welner spoke about our sewer plant. She realizes it costs a lot of money and needs upgrades but would like the council to look at not taking out a loan or raising taxes/ sewer bill.

Matt Kaiser – 105 S Front Street
Spoke about his issues he has had with his property and ongoing work with the Borough's code representative.

8. Business

a. Approval of Proposed Employee Handbook – Effective April 1st

A motion was made by Councilor Costa and seconded by Councilor Cross to approve the Proposed Employee Handbook effective April 1, 2026. The motion passed by unanimous vote.

b. Approval of 2026 Employee Pension COLAS's - "shall provision"

A motion was made by Councilor Richter and seconded by Councilor Bencsik to approve the 2026 Employee Pension COLA's. The motion passed by unanimous vote.

The regular meeting adjourned at 7: 55 p.m. and the council immediately met for an Executive Session to discuss Litigation & Personnel.

Respectfully Submitted,

Sara E. Jarrett-Eaton
Sara E. Jarrett-Eaton, Borough Secretary
Transcribed by: Christine Nicholas, Executive Assistant