

Civil Service Commission

November 20, 2024

A meeting of the Borough of Souderton Civil Service Commission was called to order at 6:00 PM on November 20, 2024, at the Borough office located at 31 W. Summit Street, Souderton, Pennsylvania by Chairperson Michael Pipe. All Commission members were in attendance. Also in attendance was Police Chief Brian Newhall who acted as the secretary for the meeting.

Commissioner Boynton made a motion to accept the minutes of the May 29, 2024, Commission meeting as presented. The motion was seconded by Commissioner Gruss and passed unanimously.

Chairperson Pipe opened the floor to public comment. As there was no public in attendance, the public comment section of the meeting was closed.

Chief Newhall presented the Commission with a request from Souderton Borough Council asking the Commission to certify a promotional list for the police department. Chief Newhall presented the Commission with information on how the testing process occurred and presented them with a list of candidates ranked in order by grade. Commissioner D'Agostino made a motion to certify the list. This motion was seconded by Commissioner Gruss. The motion passed unanimously.

The next meeting of the Commission was scheduled for February 19, 2024, at 6:00 PM in the Souderton Borough municipal building.

The Commission members spoke about the educational classes they have been taking and suggested that printed and electronic copies of all Commission documents be kept, and that the borough provide a secure file cabinet or location for these documents to be stored.

Chairperson Pipe noted that the term of Commissioner Boynton expires on December 31, 2024.

Commissioner Boynton stated that he would not be seeking reappointment. Chief Newhall stated that he would advise the Borough Manager that Borough Council will need to fill this vacancy.

There being no further business, the meeting was adjourned at 6:23 PM with a motion from Commissioner Boynton and seconded by Commissioner D'Agostino.

Respectfully submitted,

*Brian Newhall*

Police Chief Brian Newhall