



**Borough Council**

Julie Munden, President  
Daryl Littlefield, Vice President  
Stephanie Costa  
Donna Rogers  
Matthew Sholly  
Andy Richter  
Stephanie Cross  
Daniel Bencsik  
Stacy Dill

**Mayor**

Daniel L. Yocum

**Borough Manager**

Sara Jarrett-Eaton

**Police Chief**

Jeffrey OBrien

**Souderton Borough Council Regular Meeting Minutes**

Monday, June 1, 2026

**1. Opening of the Meeting**

The Regular Meeting of Souderton Borough Council held on June 1, 2026, was called to order by Council President Pro Tem, Stephanie Costa at 7:00pm. President Pro Tem Costa led a moment of silence, which was followed by the Pledge of Allegiance to the Flag. Borough Secretary Sara E. Jarrett-Eaton noted that Council President Julie Munden and Council Vice President Daryl Littlefield were absent with prior notice. The following Borough Councilors and staff were present: Mayor Daniel L. Yocum, Councilor Matthew Sholly, Councilor Donna M. Rogers, Councilor Stacy Dill, Councilor Daniel Bencsik, Junior Councilor Gabriel Longenecker, Borough Manager Sara Jarrett-Eaton, Solicitor John Torrente, Police Chief Jeffrey OBrien, Public Works Director Jason Kelly, Executive Assistant Christine Nicholas, and Permits Clerk Laura McGuigan.

**2. Consent Agenda**

**A motion was made by Councilor Bencsik, seconded by Councilor Richter to approve the Consent Agenda to include the May 4, 2026, Council Meeting Minutes and the May 21, 2026, Work Session minutes and the bills for May & June 2026. The motion was approved.**

**3. Presentations**

- A. **Recognition of Junior Councilor Gabriel Longenecker** - Mayor Yocum thanked Gabriel Longenecker for his service as Junior Councilor and his work in the community. Gabriel spoke about his future plans.
- B. **Souderton Connects – Jessica Cimini** – The First 3<sup>rd</sup> Friday was a great success, and the next one will be on June 19<sup>th</sup>. She added that Souderton Connects is currently revamping their monthly newsletter. Mrs. Cimini reported that on May 16<sup>th</sup> they hosted a community clean up at Broad and Main Street with the next clean up event scheduled for June 27<sup>th</sup> at 10am. She also reported that the electrical box is finished at Reliance Avenue and Main Street. Mrs. Cimini announced that the Souderton Wellness Fair will be held on August 9<sup>th</sup> from 10-2 at Rotary Park.

- C. **Indian Valley Public Library- Penny Price** – Mrs. Price reported that Beerfest will be July 18<sup>th</sup> from 2 – 7 in Rotary Park. She added that June events include Painting, Open Mic Night, Animals in the Military, Dinoaur events, Musical Movie night 1776, Ghost towns of PA, Be internet awesome, bubble and magic show.

#### **4. Administrative Reports**

- a. Mayor Daniel Yocum – Mayor Yocum reported that the Holly Hill Park Earth Day – Pollinator Garden Event was very successful.
- b. Chief of Police Jeffrey OBrien – Chief OBrien reported that the Borough has been accepting applications for new officers with 25 received for position to date. Chief OBrien provided his monthly report.
- c. Public Works Director Jason Kelly – Director Jason Kelly provided his monthly report and recent project details.
- d. John Torrente of Begley, Carlin & Mandio –Solicitor Torrente provided his report to council within the packet.
- e. Borough Manager Sara Jarrett-Eaton – Mrs. Jarrett-Eaton reviewed Parks and Recreation activities at the pool.

#### **5. Committee Reports**

**Outreach and Economic Development** – Councilor Cross commented that the committee will be hosting a table at Concert Sundaes.

**Public Safety Committee** – Councilor Sholly reported that the committee is currently working on an e-bike ordinance.

**Finance Committee** – Councilor Rogers reported that the borough finances remain in stable financial position and are consistently monitored. Grants are consistently being sought by the Borough Manager.

#### **6. Public Comment**

**Amanda Tavoli – Summit Street** – Applauded Jr. Councilor Gabriel Longenecker as salutatorian at Souderton High School. She also stated that the amount of trash coming from our local WAWA has increased within the nearby neighborhood.

**Dan Flynn – 500 Broad Street** – Mr. Flynn is looking to obtain a disabled Parking spot and spoke about the various traffic issues. Chief OBrien will assist Mr. Flynn with his requests.

**Charl Welner** – Ms. Welner commented about the speeding issues on Main Street and offered her assistance. She also suggested hiring part-time people to assist with various events to avoid overtime pay.

## 7. Business

- a. Consideration for Advertising the Solid Waste Collection Bid Specifications – Borough Manager Jarrett-Eaton gave an overview of process and the goals of the borough. The bid goes out tomorrow until July 10<sup>th</sup>. The borough will be holding a meeting for companies to ask questions halfway through the bid window.  
**Councilor Richter made a motion to approve the advertising of the proposed solid waste collection bid specifications. The motion was seconded by Councilor Bencsik and passed unanimously.**
- b. Towne Gate Commons – Escrow Release No. 2 – Mr. Torrente explained the Background and the Reduction of Bond request that was reviewed by T& M Associates.  
**Councilor Rogers made a motion to approve Resolution 2026-13 reducing the escrow for the Towne Gate Commons Phase 2B-1 and 2B-2. The motion was seconded by Councilor Cross and passed unanimously.**
- c. Discussion and Consideration of Amendment to the Employee Handbook for Police Department Clarification  
**Councilor Sholly made a motion to approve the proposed amendments to the employee handbook, clarifying items pertaining to the Police Department Uniformed Employees. The motion was seconded by Councilor Cross and passed unanimously.**
- d. Hearing & Consideration of Resolution approving Amended Final Land Development - Taco Bell – Mr. Torrente explained the procedure.  
**A motion to open the hearing was made by Councilor Bencsik and seconded by Councilor Richter.**  

Julie Bernstein and Susan Rice were present and provided information on behalf of the applicant. Ms. Berstien explained the addition of the Taco Bell and the discussion of traffic flow per the Planning Commission, prior to their approval. Ms. Rice discussed the trees/shrubs that will be mirroring Starbucks to be used to screen the mechanicals from view. All considerations are acceptable by the applicant.

  
**A motion to close the hearing was made by Councilor Dill and seconded by Councilor Sholly.**

**Councilor Richter made a motion to approve Resolution 2026-14 granting an amended final land development plan for Towne Gate Commons Phase 2B – Taco Bell. The motion was seconded by Councilor Sholly and passed unanimously.**

Borough Council moved to the Conference Room for Executive Session to discuss personnel.

Respectfully Submitted,

*Sara E. Jarrett-Eaton*

Sara E. Jarrett-Eaton, Borough Secretary

Transcribed by: Christine Nicholas, Executive Assistant