



Borough Council

Julie Munden
Daryl Littlefield
Stephanie Costa
Donna Rogers
Matthew Sholly
Andy Richter
Stephanie Cross
Daniel Bencsik
Stacy Dill

Mayor
Daniel L. Yocum

Borough Manager
Sara Jarrett-Eaton

Chief of Police
Jeffrey OBrien

BOROUGH COUNCIL WORK SESSION Monday, April 20, 2026 (7:00 pm)

Borough Council President Julie Munden called the meeting to order at 7:00 PM. Present were Councilors Bencsik, Costa, Rogers, Munden, Littlefield, Richter, Dill, Sholly, and Cross and Mayor Yocum. Also present were Solicitor Katharine Weeder, Chief OBrien, Manager Sara Jarrett-Eaton, and Public Works Director Jason Kelly.

- 1. Sewer Items-** The monthly department report was provided to the council in their meeting packet.
- 2. Public Works Items -** The monthly department report was provided to the council in their meeting packet. Public Works Director Jason Kelly presented the upcoming projects for the remainder of the month and early next month.
- 3. Recreation Items –** Mrs. Jarrett-Eaton provided a brief update on the status of recreation facilities and upcoming events.
- 4. Police Items-** The monthly department report was provided to the council in their meeting packet. Chief OBrien provided departmental updates and upcoming events.

5. Administrative Items-

A. Code Enforcement Presentation- Richard Roberts of Barry Isett, the Borough's 3rd Party Building and Codes administrator, provided a presentation to Borough Council regarding the current practices and procedures for code enforcement. The councilors, Mayor, Borough Manager, and Mr. Robert discussed the ways they could improve the process and communication with residents.

6. Requested Action Items-

- A. Consideration to Approve the Agreement with Prior Employee X**
Councilor Costa made a motion to approve the agreement, as presented, with prior employee X, subject to full execution of the agreement. The motion was seconded by Councilor Rogers and passed unanimously.

**B. Resolution 2026-11- Proposed Revisions to the civil Service Rules and Regulations
Councilor Littlefield made a motion to approve Resolution 2026-11, approving the updated Civil Service Rules and Regulations for Souderton Borough. The motion was seconded by Councilor Richter and passed unanimously.**

The meeting adjourned at 8:50 p.m. with a motion from Councilor Bencsik.

Respectfully Submitted,

Sara E. Jarrett-Eaton

Sara E. Jarrett-Eaton, Borough Secretary

County of Montgomery, Pennsylvania Incorporated 1887

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