



Borough Council

Julie Munden
Daryl Littlefield
Stephanie Costa
Donna Rogers
Matthew Sholly
Andy Richter
Stephanie Cross
Daniel Bencsik

Mayor

Daniel L. Yocum

Borough Manager

Sara Jarrett-Eaton

Chief of Police

Jeffrey OBrien

BOROUGH COUNCIL WORK SESSION Tuesday, January 20, 2026 (7:00 pm)

Borough Council President Julie Munden called the meeting to order at 7:02 PM. Present were Councilors Bencsik, Sholly, Littlefield, Rogers, Munden and Richter and Mayor Yocum. Also present were Solicitor John Torrente, Chief OBrien, Police Sergeant Lukens, Manager Sara Jarrett-Eaton, and Public Works Director Jason Kelly. Absent was Councilors Costa and Cross.

1. Ward 2 Councilor Vacancy Applicants

The Councilors present interviewed Ward 2 candidates Stacy Dill and Reginald McClary for the vacant seat. President Munden thanked both applicants for their interest and reported that someone would be in contact with them prior to the February 2, 2026 council meeting.

2. Special Presentations

Engineers Geoffrey Attanasio and Colleen Kane provided a presentation on the state's MS4 program, the requirements of Souderton Borough, and the next steps to fulfill the current MS4 permit. They will return for the February 2nd council meeting to give a similar public presentation to fulfill the permit requirements.

2. Sewer Items - The monthly department report was provided by Mr. McCarthy to the council this evening. Mr. McCarthy and Mrs. Jarrett-Eaton also provided plant updates and upcoming projects to Borough Council. Mrs. Jarrett-Eaton announced that the Borough has received additional grant funding in the amount of \$50,000.00 from the state Small Water and Sewer program.

3. Public Works Items - The monthly department report was provided to the council in their meeting packet. Public Works Director Jason Kelly presented the upcoming projects for the remainder of the month and early next month.

4. Recreation Items – Mrs. Jarrett-Eaton provided a report from Mrs. Nicholas. The report was inclusive of the 2026 fitness offerings including yoga, bootcamp, and POUND, the recent Aging in Place Seminar, upcoming blood drive with Senator Collett's office, and an E-Recycle event in April. Mrs. Jarrett-Eaton reported that the borough has received \$50,000.00 in grant funding from Representative Malagari's office for West Street Park improvements.

5. Police Items- The monthly department report was provided to the council in their meeting packet. Chief OBrien provided departmental updates and upcoming events. Councilors and the Borough Manager discussed a handicap parking space request for 33 Adams Avenue. Borough Councilors and Mayor Yocum were supportive of adding the space and it will be done by resolution at the February council meeting.

6. Administrative Items- Mrs. Jarrett-Eaton and Borough Council reviewed a request from the new Tax Collector regarding billing. The items was tabled for additional information. Councilors and the Borough Manager discussed the presented updated employee policy book. They determined that councilors will review the proposed handbook and be prepared to discuss at the February work session meeting for official consideration for approval at the March council meeting.

The meeting adjourned at 8:51 p.m. into executive session to discuss personnel with a motion from Councilor Richter, seconded by Councilor Littlefield.

Respectfully Submitted,

Sara E. Jarrett-Eaton

Sara E. Jarrett-Eaton, Borough Secretary

County of Montgomery, Pennsylvania Incorporated 1887

31 West Summit Street • Souderton • PA 18964 • Telephone: 215-723-4371 • Fax: 215-723-5569