



Borough Council

Tracy W. Burke, President
Edward M. Huber, Vice President
Matthew J. DiNenna
Daryl W. Littlefield
Andy Richter
Julie A. Munden
Matthew R. Sholly
Stephanie Costa
Donna M. Rogers

Mayor

Daniel L. Yocum

Borough Manager

Sara Jarrett-Eaton

Chief of Police

Jeffrey OBrien

BOROUGH COUNCIL WORK SESSION Monday, October 20, 2025 (7:00 pm)

Borough Council President Tracy Burke called the meeting to order at 7:00 PM. Present were Councilors Burke, Huber, DiNenna, Costa, Littlefield, Rogers, Munden and Richter. Also present were Solicitor John Torrente, Police Sergeant Lukens, Manager Sara Jarrett-Eaton, Wastewater Supervisor Tyler McCarthy, and Public Works Director Jason Kelly. Absent was Mayor Yocum.

1. Special Presentations

Jessica Cimini gave a brief presentation to Borough Council on the Mentorship Program with Souderton High School and Souderton Connects. The full presentation will take place at a future work session meeting. She also presented the new concept for the electrical box mural which was prepared by a high school student. Borough Council reviewed the concept which depicts Souderton traditions and history on one side and more modern updates on the other. If approved, the project would begin in the spring. Additionally, Souderton Connects intends to update Chestnut Street/ Main Street mural downtown in 2026.

Councilor Sholly made a motion to authorize the proposed electrical box mural concept. The motion was seconded by Councilor Rogers and passed unanimously.

2. Sewer Items - The monthly department report was provided by Mr. McCarthy to the council this evening. Mr. McCarthy and Mrs. Jarrett-Eaton also provided plant updates and upcoming projects to Borough Council.

3. Public Works Items - The monthly department report was provided to the council in their meeting packet. Public Works Director Jason Kelly presented the upcoming projects for the remainder of the month and early next month.

4. Recreation Items – Mrs. Jarrett-Eaton provided a report from Mrs. Nicholas. The report was inclusive of the launch of pool membership gift certificates for the 2026 season, the 2026 fitness offerings including yoga, bootcamp, and POUND, an Aging in Place Seminar in January, and an E-Recycle event in April.

5. Police Items- The monthly department report was provided to the council in their meeting packet. Sergeant Lukens provided departmental updates and upcoming events.

6. Administrative Items- Mrs. Jarrett-Eaton and Borough Council reviewed the proposed 2026 budget and any final updates or changes. Additionally, they reviewed the proposed Skilled Game Ordinance which was approved for advertising at the regular council meeting in November.

7. Requested Action Items- Borough Council and Mrs. Jarrett-Eaton reviewed each of the proposed ordinances for consideration for advertising. The ordinances included 25-814-02 pertaining to updates to the Parking Ordinance, 25-815-03 pertaining to revisions to the Streets and Sidewalk Ordinance relating to Street Excavations, 25-816-04 pertaining to updates to the property maintenance ordinance, 25-817-05 pertaining to revisions to the Streets and Sidewalks Ordinance pertaining to curbs and sidewalks, 25-818-16 pertaining to updated to the nuisance ordinance, and 25-819-07 pertaining to updates to the Rental Ordinance. Councilors inquired about specifics of the proposed ordinances and suggested changes or revisions to the final version.

Councilor Sholly made a motion to approve Ordinances 25-814-02, 25-815-03, 25-816-04, 25-817-05, 25-8118-06, and 25-819-07 for advertising with any requested revisions. The motion was seconded by Councilor Munden and passed unanimously.

The meeting adjourned at 8:53 p.m. with a motion from Councilor Sholly.

Respectfully Submitted,

Sara E. Jarrett-Eaton

Sara E. Jarrett-Eaton, Borough Secretary

County of Montgomery, Pennsylvania Incorporated 1887

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