



Borough Council

Tracy W. Burke, President
Edward M. Huber, Vice President
Matthew J DiNenna
Stephanie Costa
Daryl W. Littlefield
Julie A. Munden
Stephanie Hall
Donna M. Rogers
Andrew Richter
Matthew R. Sholly

Mayor

Daniel L. Yocum

Borough Manager

Sara Jarrett-Eaton

Police Chief

Jeffrey OBrien

Souderton Borough Council Regular Meeting Minutes

Monday, November 3, 2025

1. Opening of the Meeting

The Regular Meeting of Souderton Borough Council, held on November 3, 2025, was called to order by Council President Tracy Burke at 7:00pm. President Burke stated that this evening's meeting will be recorded. Councilor Daryl Littlefield provided the Invocation, which was followed by the Pledge of Allegiance to the Flag. Borough Secretary Sara E. Jarrett-Eaton noted that Councilor Matthew Sholly, Councilor Andy Richter and Jr. Councilor Gabriel Longenecker were absent with prior notice this evening. The following Borough Councilors and staff were present: Council President Tracy Burke, Mayor Daniel L. Yocum, Borough Manager Sara Jarrett-Eaton, Solicitor John Torrente, Councilor Edward Huber, Councilor Matthew DiNenna, Councilor Julie Munden, Councilor Donna Rogers, Councilor Stephanie Costa, Police Chief Jeffrey OBrien, Public Works Director Jason Kelly, Executive Assistant Christine Nicholas, and Permits Clerk Laura McGuigan.

2. Consent Agenda

A motion was made by Councilor Littlefield and seconded by Councilor Costa to approve the Consent Agenda to include October 6, 2025, Council meeting minutes and October 20, 2025, Work Session minutes, and the bills for October & November. The motion was approved.

3. Presentations

A. Souderton Connects – Jessica Cimini

Mrs. Cimini reported that Souderton Connects is planning for the parade and tree lighting the first weekend in December. There will also be a Sip and Shop event at Broad Theater the Sunday of that weekend. Reauthorization status votes are due today and the reauthorization will move forward. She added that in Economic development that Next Monday or Tuesday will be Starbucks ribbon cutting. Mrs. Cimini reported that the Annual Meeting is next Wednesday November 12th at the Broad Theater.

B. Indian Valley Public Library- Penny Price – Mrs. Price reported that the Annual Municipal Funding makes 60% of the library's operating budget. She provided an example of costs including \$9000 for children's books and chapter books and programs. Ms. Price continues to thank Souderton for their partnership.

C. VMSC Indian Valley EMS Update – Shane Wheeler – Chief Wheeler gave an update on the past year. He reported 497 responses with 75% transports. Falls are the #1 reason for a call in Souderton and VMSC will host fall mitigation programming in 2026. Chief Wheeler reported that the department has a 6 minute and 40 second response time. Chief Wheeler was proud to showcase the blood transfusions in the field and that VSMC is 1% in the nation for this procedure. He added that VMSC receives no support from Federal government and they appreciate the partnership with Souderton.

4. Administrative Reports

a. Mayor Daniel Yocum – Mayor Yocum reported on an upcoming tour that the Montgomery County Commerce Department will be doing in Souderton with Souderton Connects. He added that the Fire Company will be hosting the Annual Penny Auction over the coming weekend. He reported that information on food assistance had been shared by the Borough and local resources to fill the gaps during the SNAP benefit loss. Mayor Yocum encouraged everyone to get out and vote!

b. Chief of Police Jeffrey OBrien – Chief OBrien reported that the department had been doing extra e-bike details and provided resources through the Facebook page on e-bike regulations. Chief OBrien reported on a new program with the School District called the Handle With Care Program which notifies the school if a student is involved in an issue that may cause hardship or distress. He added that the department participated in 12 community events over the month of October with 5 officers on duty Halloween Night.

c. Public Works Director Jason Kelly – Director Kelly provided a general update on the work of the department including community event set up, sanitary sewer work, installation of the Pickle Ball courts, installation of speed lines with Sergeant Lukens. and an update on the plastering work being completed at the pool.

d. John Torrente of Begley, Carlin & Mandio submitted the solicitors report to council within their packet.

e. Borough Manager Sara Jarrett-Eaton provided her report to council within their packet.

5. Committee Reports

No committee reports.

6. Public Comment

Amanda Divoli, 32 W. Summit Street – Requested to revisit fire pit ordinance and discussed the Solo Stove product. President Burke stated that Councilor Sholly of our Public Safety Committee is currently working on this.

Charl Welner 18 N. Hunsberger Lane – Thanked Chief OBrien for community policing. Spoke about and housing insecurity and thanked Borough for their efforts and ask to reconsider any unnecessary purchases. President Burke stated that the council takes every purchase seriously with much thought and responsibility and that Borough Manager Jarrett-Eaton is very through and conscientious with the Borough budget.

Steven Guarierri– 94 N. School Lane –School Lane and Chestnut has a lot of foot traffic but there have been 2 incidents in the past 30 days. On 10/2, there was an accident at the intersection (hit and run) that resulted in someone going to the hospital and on Oct 27, there was an issue where the car lost control and ended up on his lawn. He feels this area is a huge safety concern. Council President Burke explained that we will continue to try to solve the issue.

Karen Peterson – 18 Hunsberger Lane – She is concerned about the parking at the Broad Theater and has requested limiting parking to one side.

7. Business

- a. Advertise the 2026 Proposed Budget for Public Examination

Councilor Costa made a motion to Advertise the 2026 Proposed Budget for Public Examination. The motion was seconded by Councilor DiNenna and passed by unanimous vote.

- b. Resolution for Application to the Pennsylvania Local Share Account Grant for Wastewater Treatment Plant Improvements

Councilor DiNenna made a motion to approve Resolution 2025-12 for Application to the Pennsylvania Local Share Account Grant for Wastewater Treatment Plant Improvements. The motion was seconded by Councilor Littlefield and passed by unanimous vote.

- c. 2026 Tax Ordinance

Councilor Rogers made a motion to authorize the advertising of the proposed 2026 Tax Ordinance. The motion was seconded by Councilor Costa and padded by unanimous vote.

- d. 2026 Sewer Rate Ordinance

Councilor Littlefield made a motion to authorize the advertising of the proposed 2026 Sewer Rate Ordinance. The motion was seconded by Councilor Munden and passed by unanimous vote.

- e. Ordinance for Regulating Skilled Based Gaming Devices

Councilor Costa made a motion to authorize the advertising of the Ordinance for regulating Skilled Based Gaming Devices. The motion was seconded by Councilor Munden and passed by unanimous vote.

- f. Consideration for Separation of Employee X

Councilor Littlefield made a motion to approve the termination of Employee X from employment immediately. The motion was seconded by Councilor Munden. The motion passed unanimously at 8:25 PM on 11/3/2025.

The regular meeting adjourned at 8:26 p.m. with a motion from Councilor Littlefield.

Respectfully Submitted,

Sara E. Jarrett-Eaton

Sara E. Jarrett-Eaton, Borough Secretary

Transcribed by: Christine Nicholas, Executive Assistant