



**Planning Commission**  
**March 5, 2025**

The regular meeting of the Souderton Planning Commission was called to order at 7:02 pm. The Planning Commission Members in attendance were Edward Huber, Andrew Schlosser, Calvin Munden, and Jeffrey Gross. The meeting was also attended by Borough Manager Sara Jarrett-Eaton, Matt Lubitz of Montgomery County Planning Commission, Solicitor John Torrente of Begley, Carlin, & Mandio and Engineer Geoffrey Attanasio of Gilmore and Associates.

Chairman Edward Huber asked for a motion to approve the February 3, 2025, minutes. Commissioner Schlosser made a motion to approve the minutes as submitted and it was seconded by Commissioner Munden. The minutes were approved unanimously.

**3a. Minor Subdivision Plan/Lot Line Adjustment**

A lot line adjustment and minor subdivision at 459 Lincoln Avenue & 70 S. 5<sup>th</sup> Street.

- Condensing 3 lots into 2 lots
- Review Letters were submitted by Gilmore and Associates and Montgomery County.
- Ed Huber abstained from the discussion and motion as he is the surveyor for the project.

**A motion to recommend to council contingent on compliance with the 2/27/2025 review letter was made by Commissioner Gross and seconded by Commissioner Munden. The motion for recommendation was passed unanimously. This item will be on the April 7, 2025, Council Meeting Agenda.**

**3b. Zoning Ordinance Review and Updates** – Matt Lubitz provided a review of the suggested updates to the general provision section and updates to the residential districts and the commission members discussed the elements of the updates provided.

**A motion to adjourn was made at 7:35 pm. Next meeting will be Wednesday, April 2, 2025**

Respectfully submitted,

*Sara E. Jarrett-Eaton*

Sara E. Jarrett-Eaton, Borough Secretary