



**Planning Commission  
February 5, 2025**

The regular meeting of the Souderton Planning Commission was called to order at 7:00 pm. The Planning Commission Members in attendance were Edward Huber, Andrew Schlosser, Calvin Munden, and Jeffrey Gross. The meeting was also attended by Borough Manager Sara Jarrett-Eaton, Matt Lubitz, Solicitor John Torrente of Begley, Carlin, & Mandio and Engineer Geoffrey Attanasio of Gilmore and Associates.

Chairman Edward Huber asked for a motion to approve the December 4, 2024, minutes. Commissioner Schlosser made a motion to approve the minutes as submitted and it was seconded by Commissioner Munden. The minutes were approved unanimously.

**3a. Derstine Lot Line Adjustment**

A lot line adjustment and minor subdivision at the corner of 5<sup>th</sup> and Cherry Streets. The plan was reviewed by the engineer and Montgomery County is in the process of completing their review. The following items were discussed or identified on the submitted plan:

- Removal of the shipping container
- Remove existing garage as it doesn't comply as accessory structure without a home.
- Street Trees on Lot 1 are subject to landscaping with the potential to defer to house construction. Engineer Attanasio will determine if it is required.
- The house on Lot 1 is staying and being renovated. It is not being sold at this time.
- There are no curb cuts for the stone driveway on 5<sup>th</sup> street.
- Under line C8 regarding the iron pin. The commission and engineer requested it to not be removed.

**A motion to recommend the plan to council for approval with the following conditions listed in the plan revision was made by Commissioner Schlosser and seconded by Commissioner Gross. The motion passed unanimously.**

**3b. Zoning Ordinance Review and Updates** – The commissioners reviewed the prepared suggested revisions by Matt Lubitz with Montgomery County Planning Commission.

**4. Other Business and Reports** – None at this time

**A motion to adjourn was made at 8:28 pm by Commissioner Schlosser. Next meeting will be Wednesday, March 5, 2025**

Respectfully submitted,

*Sara E. Jarrett-Eaton*

Sara E. Jarrett-Eaton, Borough Secretary