



Borough Council

Tracy W. Burke, President
Edward M. Huber, Vice President
Matthew J. DiNenna
Daryl W. Littlefield
Julie A. Munden
Stephanie Costa
Donna M. Rogers
Andrew Richter
Matthew R. Sholly
Stephanie Costa

Mayor

Daniel L. Yocum

Borough Manager

Sara Jarrett-Eaton

Souderton Borough Council Regular Meeting Minutes

May 5, 2025

1. Opening of the Meeting

The Regular Meeting of Souderton Borough Council, held on May 5, 2025, was called to order by Council Vice President Edward Huber at 7:00pm. Borough Council met in Executive Session prior to the meeting to discuss personnel. Vice President Huber stated that this evening's meeting will be recorded. Mayor Yocum provided the Invocation, which was followed by the Pledge of Allegiance to the Flag. Borough Secretary Sara E. Jarrett-Eaton noted that Council President Tracy Burke, Councilor Daryl Littlefield, and Jr. Councilor Gabriel Longenecker were absent with prior notice this evening. The following Borough Councilors and staff were present: Councilor Matthew DiNenna, Mayor Daniel L. Yocum, Borough Manager Sara Jarrett-Eaton, Solicitor Kay Weeder, Councilor Edward Huber, Councilor Stephanie Hall, Councilor Matthew Sholly, Councilor Donna M. Rogers, Councilor Andy Richter, Councilor Julie Munden, Police Sergeant Jeffrey C. Lukens, Public Works Director Steven Coll, and Permits Clerk Laura McGuigan.

2. Consent Agenda

A motion was made by Councilor Andy Richter and seconded by Councilor Matthew Sholly to approve the Consent Agenda to include the April 7, 2025, Council meeting minutes, the April 21, 2025, Work Session minutes and the bills for April & May. The motion was approved.

3. Presentations

A. Souderton Connects – Jessica Cimini of Souderton Connects reported that we are about a week away from the first 3rd Friday of the summer. There are about 50 vendors signed up to participate in 3rd Friday. 5 students from the High School have been selected to participate in the mentorship program and she reviewed the areas of focus for the students. She reported that the assessments are out and there has been limited push back from those who received assessments, which is a change from prior years. She created a document which highlights the benefits of Souderton Connects for distribution to anyone who may have questions on their benefits. Mrs. Cimini reported on the status of the reauthorization process. A formal presentation will be made to council at the June council meeting. Finally, she highlighted the "Business Bites" events and the upcoming event on marketing.

B. Indian Valley Public Library- Penny Price provided a highlight of the 2024 statistics for the library and the number of benefits they provided to the community. She added that there is now wireless printing available at the library for a reasonable price. Mrs. Price highlighted upcoming events to include a plant sale and swap, Concert Sundaes in June, and the Beerfest on July 19th. She also added that the Dinner in White will be moving to September this year.

4. Administrative Reports

a. Mayor Daniel Yocum – Thanked those who came out to the Earth Day Clean Up and the Borough Crew who picked up the rest. Mayor Yocum reported that May is Foster Care Awareness Month. Reminded that May 20th is the Primary Election. Mayor Yocum, as the Chair of Concert Sundaes, announced the line-up for the summer concert series, beginning on Sunday, June 1st.

b. Police Sergeant Jeffrey Lukens provided his report to council in the council packet but highlighted the items of note from the report and call volume.

c. Public Works Director Steven Coll reported on the status of the Community Park Project and the progress on opening the Community Pool.

d. Kay Weeder of Begley, Carlin & Mandio on behalf of Borough Solicitor John Torrente submitted the solicitors report.

e. Borough Manager Sara Jarrett-Eaton provided her report covering various updates across the Borough. Specifically, she reported on the preparations being done for the summer recreation season, the transition to Barry Isett, and the beginning process for the Police Department Collective Bargaining Agreement.

5. Committee Reports

Vice President Huber reported that the Budget and Finance Committee met, and the new accounting software is nearly 100 % operational.

6. Public Comment

No comments were made.

7. Business

a. Consideration for Separation of Employee X

Councilor Matthew Sholly made a motion that the Borough, having participated in the Loudermill process, has determined that Employee X shall be terminated from employment effective immediately. The motion was seconded by Councilor Julie Munden. Motion passed Unanimously.

The meeting adjourned at 7: 31 p.m. with a motion from Councilor DiNenna.

Respectfully Submitted,

Sara E. Jarrett-Eaton

Sara E. Jarrett-Eaton, Borough Secretary

Transcribed by: Christine Nicholas, Executive Assistant