



Borough Council

Tracy W. Burke, President
Edward M. Huber, Vice President
Matthew J. DiNenna
Daryl W. Littlefield
Julie A. Munden
Donna M. Rogers
Richard M. Walczak
Matthew R. Sholly
Stephanie Hall

Mayor
Daniel L. Yocum

Acting Borough Manager
Sara Jarrett-Eaton

Code Enforcement Officer
Steven J. Toy

Souderton Borough Council Regular Meeting Minutes

August 5, 2024

The Regular Meeting of Souderton Borough Council, held on August 5, 2024, was called to order by Council President Tracy W. Burke at 7:00pm. President Burke stated that this evening's meeting will be recorded. Councilor Tracy Burke provided the Invocation, which was followed by the Pledge of Allegiance to the Flag. Borough Secretary Sara E. Jarrett-Eaton noted that Councilor Julie Munden, Councilor Stephanie Hall, and Councilor Matthew DiNenna were absent with prior notice this evening. The following Borough Councilors and staff were present: Council President Tracy W. Burke, Mayor Daniel L. Yocum, Councilor Donna M. Rogers, Councilor Matthew Sholly, Councilor Edward Huber, Councilor Daryl Littlefield, Councilor Richard Walczak, Public Works Director Steven Coll, Executive Assistant Christine Nicholas, Acting Borough Manager Sara Jarrett-Eaton, Solicitor John Torrente, and Police Chief Brian A. Newhall.

A motion was made by Councilor Littlefield, and seconded by Councilor Sholly, to approve the Consent Agenda to include the July 1, 2024 Council meeting minutes, the July 15, 2024 work session minutes, and bills for July and August. The motion was approved.

Special Presentations

Souderton Connects – Jessica Cimini of Souderton Connects reported that we are halfway through 3rd Fridays. She cited that overwhelming crowds call for additional port-a-potties. Registration is still open for Art Jam for the two weeks. Connects began working with their new marketing firm, B Marketing, on August 1st. She added that they have begun planning the Holiday parade!

Indian Valley Public Library – Penny Price reported that the library will be requesting a resolution from the borough to help maintain funding. She added an update on the upcoming Dinner in White and commented on the success of the Beerfest event.

Souderton-Telford Historical Society – Members of the historical society presented a conceptual design and cost quote for a new sign for Hillside Cemetery. Little is known about the history of the cemetery, but the sign

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has been designed to mimic the original sign that was there. Presenters provided the councilors with visuals of the proposed sign for their review.

Administrative Reports

- a. Mayor Daniel Yocum highlighted the success of the Beerfest event. He also reported the conclusion of the Concert Sundaes season and emphasized the success of the final band, a Billy Joel tribute, and the audience of over 3,500 people.
- b. Police Chief Brian Newhall provided a brief report for the council and will submit his full report for the work session meeting. He added that he is working with PennDOT on the school crossings and will be meeting with crossing guards this month in preparation for the coming school year.
- c. Public Works Director Steven Coll summarized the activities of the Public Works Department over the month of July and their work plan for August.
- d. Borough Solicitor John Torrente submitted his report in writing to council.
- e. Acting Borough Manager Sara Jarrett-Eaton provided her report covering various updates across the Borough. She welcome Laura McGuigan back to the Borough serving as the full-time receptionist. Additionally she reported on the transition of the accounting software and payroll software, highlighted the financial success at the pool this season, complimented the work of Christine Nicholas and pool staff for all of their diligent work this season, and reported on the fall recreation offerings.

Public Comment

Mandy Pasquale of 23 N. School Lane spoke regarding the speeding on her street. She expressed that it has gotten out of control, and she almost was hit walking her dog. She urged council to keep our community safe.

Beth Coombe of Summit St. spoke about school signs for safety. Will PW paint lines? Will signs be erected permanently? What is the timeline before the school year? Chief Newhall responded that we don't have a timeline due to PennDOT and School District delays. She added that communication needs to go out about the 1st day of school. President Burke announced the crossing guard moving to Front Street intersection near the charter school.

Tiffany of 111 School Lane expressed that people use School Lane to avoid County Line Road. Additional efforts are needed to stop speeding.

Committee Reports

Public Safety – Councilor Sholly reported that the committee received complaints about speeding on School Lane. Residents of School Lane were in attendance and requested signage or mechanisms to help deter speeding in their neighborhood. The committee will look into this matter further.

Business:

- a. Resolution 2024-18- Sara Jarrett-Eaton to fill the vacancy of the position of Borough Manager and re-affirming the appointment of Borough Secretary and Treasurer.

Councilor Matthew Sholly Motioned to approve Resolution 2024-18, seconded by Councilor Donna Rogers. Motion passed unanimously.

- b. Ord. 24-808-10- Adopting the 2021 International Property Maintenance Code

Councilor Matthew Sholly Motioned to authorize 24-808-10 for advertisement, seconded by Councilor Daryl Littlefield. Motion passed Unanimously.

Solicitor John Torrente opened the public hearing for the ordinances proposed for passage during the meeting.

- c. Ord. 24-800-02- Amending Article 1, Chapter 203 relating to Alcoholic Beverages

Councilor Richard Walczak motioned to approve the adoption of Ord. 24-800-02, seconded by Councilor Matthew Sholly. Motion passed Unanimously.

- d. Ord. 24-801-03- Amending Ord. 219 Animal Ordinance related to Dogs Running at Large

Councilor Matthew Sholly motioned to approve the adoption of Ord. 24-801-03, seconded by Councilor Donna Rogers. Motion passed Unanimously.

- e. Ord. 24-803-04- Amending Article 1, Chapter 549 adding a Moratorium on Road Cuts

Councilor Richard Walczak motioned to approve the adoption of Ord. 24-803-04, seconded by Councilor Daryl Littlefield. Motion passed Unanimously.

- f. Ord. 24-803-05- Amending Article 2, Chapter 581 Parking Provisions

Councilor Daryl Littlefield motioned to approve the adoption of Ord. 24-803-05, seconded by Councilor Donna Rogers. Motion passed Unanimously.

- g. Ord. 24-804-06- Amending Ord 115 related to Definitions and Provisions for Grass, Vegetation, Trees, and Weeds

Councilor Edward Huber motioned to approve the adoption of Ord. 24-804-06, seconded by Councilor Daryl Littlefield. Motion passed Unanimously.

- h. Ord. 24-806-08 - Amending Chapter 442 related to Possession and Discharge of Weapons in Recreation Areas

Councilor Richard Walczak motioned to approve the adoption of Ord. 24-806-08, seconded by Councilor Edward Huber. Motion passed Unanimously.

- i. Ord. 24-807-09- Amending Article 5, Chapter 581 related to requirements and penalties for snow tires and chains.

Councilor Richard Walczak motioned to approve the adoption of Ord. 24-807-09, seconded by Councilor Donna Rogers. Motion passed Unanimously.

Councilor Sholly made a motion to close the hearing. The motion was seconded by Councilor Rogers and passed unanimously.

The general meeting adjourned at 8:33 p.m. to executive session for personnel with no action anticipated.

Respectfully Submitted,

Sara E. Jarrett-Eaton

Sara E. Jarrett-Eaton, Borough Secretary

Transcribed by: Christine Nicholas, Executive Assistant