

Regular Meeting

July 11, 2022

The Regular Meeting of Souderton Borough Council, held on the above date, was called to order by Council President Tracy W. Burke at 7:00 p.m. President Burke reminded the members and audience that the Borough Council meeting is being recorded and will be posted to the Borough web site.

Council President Tracy Burke provided the Invocation, which was followed by the Pledge of Allegiance to the Flag.

Borough Secretary P. Michael Coll conducted a Roll Call with the following members of Borough Council and staff present:

President Tracy W. Burke	Mayor Daniel L. Yocum
Vice-President Edward M. Huber	
Councillor Matthew J. DiNenna	
Councillor Daryl W. Littlefield	
Councillor Julie Munden	Solicitor Charlotte A. Hunsberger
Councillor Donna Rogers	
Councillor Matthew R. Sholly	Borough Manager P. Michael Coll
Councillor Richard M. Walczak	Police Chief Brian Newhall
Councillor Courtnee Wampole	

Council President Tracy Burke noted that Borough Council is planning to hold an Executive Session at the conclusion of the scheduled presentations. Borough Council will not conduct any formal business following the conclusion of the Executive Session.

Consideration was given to the minutes of the June 6, 2022 Regular Borough Council Meeting and the June 20, 2022 Borough Council Work Session Meeting.

A motion was made by Councillor Julie Munden, and seconded by Councillor Daryl Littlefield, to approve the minutes of the June 6, 2022 Regular Borough Council Meeting as presented. The motion was approved.

A motion was made by Councillor Daryl Littlefield, and seconded by Councillor Courtnee Wampole, to approve the minutes of the June 20, 2022 Borough Council Work Session Meeting as presented. The motion was approved.

Mayor Daniel Yocum noted that Theresa Miorelli is in attendance and she has recently joined the Borough as a member of our administrative staff.

Mayor Daniel Yocum further noted that July 30, 2022 marks the 100th anniversary of the Broad Theater. Concert Sundaes will be hosting their musical series in the

Community Park through the summer. The Indian Valley Public Library will be hosting a Dinner in White event in the Community Park on August 20, 2022.

Police Chief Brian Newhall summarized the June, 2022 monthly report to Borough Council. All officers worked the fireworks event on June 19th without significant incident. The department is placing priority on the removal of abandoned vehicles from streets and public property. Chief Newhall received two letters of commendation from area departments. In particular, Chief Newhall read a letter from Police Chief Floyd of the Telford Police Department commending the actions of Officer Thomas Lawson for assisting and de-escalating a serious domestic incident in Telford Borough. Officer Thomas Lawson was present in the audience.

The Borough Solicitor's report for the month of June was distributed to Borough Council. The Borough Solicitor reviewed an employee situation and provided comment on letter of reprimand. The Borough Solicitor is following up with the legal department of SEPTA on the review of the proposed lease agreement for the Freight Building. The Solicitor continues to monitor progress with the Property Maintenance Violations with the Warren Fluck property at 236 E. Broad Street and the PUC complaint concerning Northeast Pennsylvania railroad and the owners of 37 Main Street.

Borough Manager Michael Coll noted that Borough Council will hold their monthly work session on July 18, 2022. The Souderton Planning Commission held a meeting on July 6th to review revisions to the sign ordinance and other zoning ordinance matters. The next meeting of the Souderton Planning Commission is scheduled for Wednesday, August 3, 2022. The next Borough Council meeting will be Monday, August 1, 2022. The Borough Manager will be on vacation the week of July 25th, Office Manager Beatrice Kaizar will handle any matters in the absence of the Borough Manager.

The Borough Manager further noted that a number of responses have been received in response to the Request for Proposals for Borough Engineering services. The proposals have been distributed to the committee for review and recommendation. Styer Associates, Certified Public Accountants, have completed the audit and financial statements for Souderton Borough for the year ending December 31, 2021. A representative from Styer Associates will be invited to attend the August 15th Borough Council work session to review the financial statements. The agenda for the Borough Council meeting this evening consists of a presentation from the Indian Valley Public Library and an Executive Session is recommended to follow the presentation to discuss personnel, emergency services matters and the police collective bargaining agreement.

Council President Tracy Burke noted that our relatively new Borough Council has completed their first six months in office. This has been a busy time for Borough Council, beginning the year with a reorganization of officers and a new working committee structure. This fall President Burke will form a committee to review the administration

and organization of the Borough in preparation for the planned retirement of the Borough Manager in 2024.

Councillor Julie Munden has received letters of interest from three individuals for the Junior Councillor position. Borough Council will interview the candidates at their July 18th work session.

Councillor Daryl Littlefield reported that the Public Outreach Committee will have a table at the July 15th Third Fridays event on Main Street. The table will be run by Councillor Courtnee Wampole. The Committee is also working on a Social Media Policy.

Councillor Donna Rogers commented that she will continue with efforts to modernize the Borough's internet presence.

Councillor Richard Walczak commented that he is new to Borough Council and chairs the Finance Committee. He and his committee are learning the Borough's financial system and overall financial health. The 2023 Budget preparations are underway. Councillor Walczak is also a member of the Public Safety Committee which is working with Police Chief Newhall on recommendations to address speeding complaints. He assisted with the planning for the recent fireworks event. The Committee is reviewing pedestrian safety, pedestrian crosswalk markings and a replacement program for faded street signs.

Councillor Edward Huber serves as the chairman for Parks and Recreation. The committee focused on the operations of the Community Swimming Pool, returning a number of prior programs back to the pool this summer. The Committee established a members only Sunday which is very popular with the membership. The Committee is working on new park signage. While not directly part of the committee, they are working in concert with the efforts of the Community Park Renovation Committee. Installation of new playground equipment will be starting up in August through September. President Tracy Burke recommended that more administrative functions of the pool be moved out of the Borough Office.

Councillor Daryl Littlefield reported that the Economic Development Committee met last week with Brass Collar Brewing to begin finalizing plans for the completion of the Freight Building.

Councillor Courtnee Wampole further added that the committee is overseeing finalization of the lease agreement and looking forward to finishing the Freight Building. She is also working to improve outreach with the business community.

Mayor Dan Yocum commended the work of all members of Borough Council who are truly engaged in a variety of Borough initiatives and projects.

Consideration was given to paying the bills for the month of May, 2022.

GENERAL FUND

21 st Century Media	\$986.75	Gouldey Welding and fabrication	\$106.25
Altek Business Systems, Inc.	151.96	J. P. Mascaro & Sons	73,114.21
Altek Business Systems, Inc.	2,681.86	Lawson Products, Inc.	111.29
Barnside Farm Compost Facility	20.00	Maryjane Yoder	167.42
Boucher and James, Inc.	2,595.10	Metlife/Brighthouse/GASB	3,110.51
Britton Industries	99.88	Montgomery County Consortium	250.00
Clemens Uniform Rental	269.36	Nationwide Trust Company	986.75
Code Inspections, Inc.	146.20	NetCarrier Telecom, Inc.	315.00
Comcast Cable	745.08	PECO Energy Company	3,048.84
Cope's Garage, Inc.	296.92	Penn-Holo Sales & Service	98.00
Crystal Springs	58.90	PPL Electric Utilities	1,713.16
Daryl Littlefield	743.75	PPL Electric Utilities	159.96
Delta Dental/Gettysburg Benefit	1,217.93	Propet Distributors, Inc.	212.40
Display and Sign Center, Inc.	972.00	Ray Oherron	2,603.33
Donna M. Rogers	739.34	Richter Drafting Office Supply	33.66
Fire Protection Services, LLC	628.00	Robert E. Little, Inc.	59.90
George Allen Portable Toilets	229.00	Rodney Shoemaker Plumbing	76.00
Good Plumbing Heating A/C, Inc.	1,329.86	Shelly Enterprises USLBM, LLC	17.58
Home Depot	490.06	Something Better, Inc.	1,420.00
J. P. Mascaro & Sons	73,109.01	Steven R. Coll	317.36
Jason M. Kelly	142.34	Suburban Propane	177.63
Julie A. Munden	911.77	Towne Answering Service	550.00
K. J. Door Services, Inc.	1,959.00	Univest VISA	355.00
Megan Jarrell	13,619.57	Univest VISA	39.86
Metlife/Brighthouse/GASB Group	5,314.88	Verizon	73.50
Moyer Indoor/Outdoor	4,005.35	Verizon Wireless	166.58
Nationwide Trust Company	981.97	Alderfer Glass Co.	195.00
North Penn Water Authority	62.95	Bergeys, Inc.	153.46
PECO Energy	60.43	Bow Wow Waste Products	263.97
PPL Electric Utilities	183.48	CDI Lawn Equipment	708.55
Public Agency Training Council	525.00	Celebration Fireworks, Inc.	7,000.00
Richter Drafting Office Supply	192.08	Clemens Uniform Rental	223.84
Scooters Bike Shop	30.00	Copes Garage, Inc.	1,163.86
Security Service Co., Inc.	1,076.52	Derstine Company, Inc.	787.89
Suburban Propane	1,036.29	Highway Materials, Inc.	17.85
The Partnership TMA	355.00	Home Depot	326.44
Univest VISA	1,588.90	Independence Blue Cross	19,163.92
Univest VISA	248.97	John Deere & Company	2,812.00
Wise Electric	751.00	Komatsu America Corp	365.10
Witmer Public Safety Group	7,606.00	LVL Engineering Group	4,469.80
Altek Business Systems, Inc.	462.89	Motorola Solutions	91.75
Barnside Farm Compost Facility	41.20	Moyer Indoor/Outdoor	4,634.46
C & S Lawn and Landscape, Inc.	4,507.63	NAPA Auto Parts	52.24
Clemens Uniform rental	40.38	Nationwide Trust Company	1,027.81
Code Inspections, Inc.	520.00	North American Benefits Co.	1,212.59
Cope's Garage, Inc.	3,917.82	North Penn Water Authority	284.88
Crystal Springs	44.41	Richter Drafting Office Supply	551.68

D. L. Beardsley, Ltd.	\$64.00	Rodney Shoemaker Plumbing	\$76.00
Davidheisers, Inc.	120.00	Scott A. Seifert	8,187.50
DB Firearms	1,452.50	Suburban Propane	471.21
Fastenal	10.71	The Harrison Group, Inc.	125.00
Fredericks Flowers	3,604.00	Theresa Hendricks	40.00
Freedom Systems Corp.	5,836.00	Trumbauers Lawn & Rec, Inc.	145.00
GALCO Business Communications	159.95	Unum Insurance Company	1,172.05
George Allen Portable Toilets	577.00	Total General Fund	\$294,528.99

SEWER FUND

Altek Business Systems, Inc.	\$120.65	Clemens Uniform Rental	\$142.11
Bergeys Electric, Inc.	268.55	EPWPCOA, Inc.	260.00
Cintas First Aid & Safety	150.86	EVOQUA Water Technologies	7,693.50
Clemens Uniform Rental	142.11	Home Depot	16.23
Comcast Cable	138.39	J. P. Mascaro & Sons	2,366.09
Commonwealth Precast, Inc.	6,354.00	L/B Water Service, Inc.	930.00
Coyne Chemical	2,719.00	Metlife/Brighthouse/GASB	92.28
D R Cordell Assoc, Inc.	250.00	National Filter Media	1,272.14
Delta Dental Gettysburg Benefit	399.68	NetCarrier Telecom, Inc.	105.90
FP Finance Program	359.00	PPL Electric Utilities	265.83
Home Depot	53.98	Richard D. Nelson	485.37
J. P. Mascaro & Sons	3,560.91	Suburban Water Testing Labs	1,657.00
Metlife/Brighthouse/GASB	92.28	USA Blue Book	1,348.78
Mike Nelson Consulting	100.00	Verizon	79.87
Moyer Indoor/Outdoor	249.23	Clemens Uniform Rental	47.37
North American Benefits Co.	254.20	Independence Blue Cross	4,735.23
North Penn Water Authority	158.50	J. P. Mascaro & Sons	3,555.58
PPL Electric Utilities	12,036.52	Moyer Indoor/Outdoor	388.47
Rodney Shoemaker Plumbing	368.98	North American Benefits Co.	314.75
Salvatore DeSimone	80.75	North Penn Water Authority	79.30
Univar Solutions USA, Inc.	5,484.60	PPL Electric Utilities	1,186.83
USA Blue Book	1,609.50	Univar Solutions USA, Inc.	5,299.35
West Generator Services	2,136.23	Univest Insurance, Inc.	8,161.00
ZEP Manufacturing Company	187.95	Unum Insurance Company	269.87
Bergeys Electric, Inc.	360.28	Total Sewer Fund	\$78,389.00

POOL FUND

Airgas National Carbonation	\$277.56	C & S Lawn and Landscape	\$2,900.00
Bennington Pool Services, LLC	54,900.00	Fromm Electric Supply Corp	355.78
Buckmans, Inc.	1,585.13	Home Depot	43.96
Comcast Cable	167.46	Markey Paper & Packaging, Inc.	559.81
Fire Protection Services, LLC	246.00	NetCarrier Telecom, Inc.	89.56
Good Plumbing Heating A/C, Inc.	1,460.16	PPL Electric Utilities	1,038.27
Irvin G. Tyson & Son, Inc.	1,146.00	Pyrz Water Supply Co., Inc.	442.52
Moyer Indoor/Outdoor	57.64	Something Better, Inc.	300.00
North Penn Water Authority	18.43	Wise Electric	100.00
PECO Energy	2,155.87	Air Vent Duct Cleaning, Inc.	380.00
Univest VISA	1,184.77	Buckmans Inc.	1,338.00
Univest VISA	79.98	Diversified Refrigeration, Inc.	222.00

Wise Electric	\$2,052.00	Moyer Indoor/Outdoor	\$237.58
Airgas National Carbonation	97.01	North Penn Water Authority	3,307.84
Airgas National Carbonation	188.97	Richter Drafting Office Supply	158.67
Bennington Pool Services, LLC	54,900.00	T & T/Lanco Inc.	7,111.24
Buckmans, Inc.	3,059.56	Total Pool Fund	\$142,161.77

CAPITAL RESERVE FUND

Boucher and James, Inc.	\$1,226.28	H & K Materials	\$1,327.07
Britton Industries	113.66	Highway Materials, Inc.	6,963.23
Commonwealth Precast, Inc.	6,565.00	Naceville Materials	1,014.31
Franconia Sewer Authority	362.00	TRM Telford Recycling Material	115.00
Georges Tool Rental	1,298.62	Bux-Mont Awards Engraving	165.00
Naceville Materials	1,063.90	C & S Lawn & Landscape	6,671.25
Phillips & Donovan Architects	5,370.00	LVL Engineering Group	5,630.54
Shelly Enterprises USLBM, LLC	52.19	Phillips & Donovan Architects	1,355.00
TRM Telford Recycling Materials	2,110.00	Synatek	145.00
United Rentals	1,409.20	TRM Telford Recycling Material	575.00
CKS Engineers, Inc.	2,574.00		
Giuliani & Sons Concrete Paving	23,670.00	Total Capital Reserve Fund	\$69,776.25

LIQUID FUELS FUND

PPL Electric Utilities	\$148.24	PPL Electric Utilities	\$6,137.65
PPL Electric Utilities	810.57	Total Liquid Fuels Fund	\$7,096.46

A motion was made by Councillor Daryl Littlefield, and seconded by Councillor Courtnee Wampole, to authorize the payment of bills for the month of June, 2022 and the recurring expenses for the month of July, 2022, as presented. The motion was approved.

President Tracy Burke opened the floor to the audience for public comment.

James Leary, 360 Wile Avenue, Souderton circulated a picture of the 2019 fireworks event held in the Community Park. The fireworks event started with the Souderton Borough's 125th Anniversary celebration. The Souderton Fire Company was the major contributor of the event along with police and public works support. Jim Leary further recognized the financial contributions of Univest Bank and Trust Company, Bergey's, Inc., C & S Lawn and Landscape, Souderton-Telford Rotary Club, Moyer Indoor/Outdoor, former Council President John Young, Brian Goshow and District Justice Kenneth Deatelhauser. The financial contributors picked up nearly half of the overall expense.

Mary Montroy, 157 N Second Street, Souderton questioned the rule for yielding to pedestrians. Chief Newhall responded that motorists must stop and yield for pedestrians who are physically entering or about to enter into a crosswalk.

There being no further public comment, President Tracy Burke moved to the scheduled item of business, which will be a presentation from the Indian Valley Public Library. Dr Alexander Grande expressed appreciation to Borough Council for this opportunity to show a presentation that was developed as part of a marketing campaign for the Indian Valley Public Library. Dr. Grande was accompanied by Director Margie Stern and Borough Representative Penny Price. Following the presentation Director Margie Stern provided a summary of planned library events through the summer. Dr. Grande noted that the library and the Foundation of Friends is working on another strategic plan focusing on the ongoing major concern of sustainability.

A motion was made by Councillor Daryl Littlefield, and seconded by Councillor Donna Rogers, to adjourn to Executive Session to discuss personnel and emergency services matters and the police collective bargaining agreement. The motion was approved.

Following a brief recess, Souderton Borough Council adjourned to Executive Session at 8:14 pm. Borough Council convened to public session at 11:00 pm and there being no further business, the meeting was promptly adjourned.

Respectfully submitted,

P. Michael Coll, Secretary