

The Regular Meeting of Souderton Borough Council was called to order by President Brain Goshow at 7:30 p.m. Members of Borough Council present at the regular meeting included the following:

President Brian K. Goshow	Councillor Edward Huber
Vice-President Andrew C. Schlosser	Mayor John R. Reynolds
Councillor Ned D. Leight	Junior Councillor Daniel Yocum
Councillor D. Jeffrey Gross	Solicitor Robert G. Bricker
Councillor John U. Young	Borough Manager P. Michael Coll
Councillor Steven J. Toy	Public Works Director Steven R. Coll
Councillor Jonathan Gardenier	Sergeant Kurt E. Scherzberg
Councillor Richard Halbom	

The Invocation was given by Councillor D. Jeffrey Gross, followed by the Pledge of Allegiance to the Flag.

Consideration was given to the minutes of the April 5, 2010 Regular Borough Council Meeting and the April Borough Council Work Sessions. A motion was made by Councillor Richard Halbom, and seconded by Councillor Andrew C. Schlosser, to approve the minutes of the April 5, 2010 Regular Borough Council Meeting and April Borough Council Work Sessions as presented. The motion was approved.

Sergeant Kurt Scherzberg reported on April 17<sup>th</sup> the Souderton Police Department participated with the Montgomery County District Attorney's office and other organizations in serving as a prescription medicine collection site. There were four designated collection sites and it was reported that the Souderton site collected more unused prescription medicine than the other three participating sites combined.

The Borough Solicitor's report for the month of April, 2010 was distributed to Borough Council. The Borough Solicitor reviewed the comments from the Montgomery County Planning Commission regarding the proposed C-2 Limited Commercial/Residential zoning ordinance. Several changes have been made to the ordinance and they had several discussions with the Borough Manager regarding the re-advertisement of the proposed zoning ordinance for formal consideration of Borough Council at their June 7<sup>th</sup> regular meeting. The Solicitor researched and prepared a memorandum regarding the deductibility of contributions to the pool renovation project. The Borough Solicitor began some preliminary work on the proposed borrowing ordinance for the pool project.

Public Works Director Steven Coll noted that the month of May will be devoted to a comprehensive sweeping of the streets throughout the entire Borough. A schedule will be posted on the web site and residents are urged to obey the posted no parking signs. Signs are usually posted in the afternoon prior to the scheduled sweeping.

Borough Manager Michael Coll reported that former Councillor Edward Hunsicker continues to serve as the Souderton Borough representative to the Northern Montgomery County Recycling Commission. The Recycling Commission has recently received and distributed proceeds from a 2007 DEP performance grant, which amounted to \$454,058.00. Souderton Borough received \$18,386.42 from this grant which will be used to support the Borough's continuing curb side brush and leaf collection services. The State has tightened its requirements to receive these grants and the Commission members are working very hard to maintain eligibility. Edward Hunsicker has expressed a desire to step down from this position at some point, but will continue until another representative is appointed. Borough Manager Michael Coll reviewed the scheduled agenda items for the meeting. The first item for consideration is bids for the Main Street Streetscape materials. Bids were opened earlier this afternoon and a tabulation of bids has been prepared. The Borough Manager reviewed the bids and made recommendations for awards. The next item concerns the proposed C-2 Limited Commercial/Residential district and a revised zoning map. Based on public comments received last week, the extension of the C-2 district has been reduced and the industrial and commercial districts will be retained for the Moyer and Son properties. The action recommended for this

evening is to authorize the re-advertisement of this ordinance for formal consideration at the June 7 Borough Council meeting. The third item concerns final approval of the land development plan for Zwingli United Church of Christ to rebuild and expand the church at 350 Wile Avenue. The church was destroyed by fire in June of 2008. The Borough has been working with the representatives of Zwingli United Church of Christ in reviewing their plans and we are satisfied in recommending approval. The fourth item is final approval of a lot line change between property owned by the Borough Manager at 458 Wile Avenue and the adjoining swimming pool parking lot. The plan will return some unused property from the parking lot back to the property at 458 Wile Avenue. The next item concerns authorization for the Borough Solicitor to proceed with the development and advertisement of necessary documents to secure a \$2,500,000 construction loan through Univest National Bank and Trust Company for the swimming pool renovation project. A conceptual plan of the pool renovation project has been circulated to Borough Council. The pool renovation phase of the project has been advertised for bids, with a mandatory pre-bid meeting scheduled for Wednesday, May 19<sup>th</sup> and bids will be received and opened on Thursday, June 3<sup>rd</sup>. Univest is offering a draw down construction loan, with interest only payments during the first twelve months, calculated on the amount of principal that was drawn for the project. The loan is set up to dedicate \$2,000,000 to the project with a \$500,000 contingency set aside for potential change orders or to serve as bridge financing for potential donations pledged to the project over a period of time. A Resolution has been prepared to acknowledge the revisions to the Articles of Agreement of the Montgomery County Consortium of Communities, of which the Borough is a member. The Highway Committee is recommending consideration to post a 3 way stop intersection at Montgomery Avenue and S. Front Street for a 90 day trial period. Borough Council previously approved the stop intersection, but later rescinded the action to complete an engineering study. The Borough Engineer has since prepared a plan to establish this 3 way stop intersection. A motion has been prepared to authorize the advertisement for bids to haul and dispose sludge from the Souderton waste Water Treatment Plant. The contract is for landfill disposal of dewatered sludge and grit. The Borough may let a contract for land application later in the year subject to permit approval from the Pennsylvania Department of Environmental Protection. The application has been submitted and is still pending. Lastly, a recommendation has been made to hold an executive session to consult with the Borough Solicitor on personnel matters.

Mayor John Reynolds welcomed Sergeant Scherzberg to the monthly Borough Council meeting. Sergeant Scherzberg will be serving as the Officer in Charge of the department until such time as a Chief of Police is named. In researching prior minutes, Mayor Reynolds found a passage from 1989 and re-read a letter from Dan Albright, Jr. praising Chief Charles Quinn for his personal assistance in aiding his father, a local Franconia resident. The letter speaks highly of Chief Quinn's personable nature and his concern for local residents.

Consideration was given to paying the bills for the month of April, 2010.

#### GENERAL FUND

Postmaster, Telford/Souderton	\$524.52	Univest VISA	\$222.50
The Reporter	697.59	Ven-Mar Sales, Inc	444.43
AT & T	34.25	Verizon Wireless	86.02
Bergey's, Inc.	142.68	Voss Signs	470.00
Bishop Wood Products	624.17	Weaver & Reckner Dental Assoc	400.00
Charles A. Quinn, Sr.	550.00	Weldon Auto Parts	143.00
Ches-Mont Disposal, Inc.	343.20	Bergey's, Inc	346.32
Clemens Uniform Rental	197.52	Clemens Uniform Rental	141.19
Comcast Cable	120.98	Comcast Cable	8.08
Copes Garage & Auto Body	2,293.91	Cope's Garage & Auto Body	934.24
County of Bucks	200.00	Daniel L. Beardsley, Ltd	288.00
Dischell, Bartle, Yanoff & Dooley	80.50	Farm & Home Oil Co	1,352.38
Farm & Home Oil Company	937.07	Freedom Systems Corp	1,162.35
Freedom Systems Corporation	365.63	H & K Materials	238.07
Fromm Electric Supply Corp.	64.67	Independence Blue Cross	17,076.67
George Allen Portable Toilets	310.50	Indian Creek Foundation	376.00
Good Plumbing Heating A/C, Inc	129.50	Indian Valley Country Club	4,216.90
H. D. Sampey, Inc.	40.00	Interstate Graphics	150.00

Highway Materials, Inc.	266.90	Keystone Health Plan East	6,406.53
HISI	4,763.00	Konica Minolta Business Solutions	552.00
John R. Young & Co	374.06	Kopp Equipment Sales	560.50
John T Fretz Insurance Agency	22,529.30	Kurt Scherzberg	904.00
Markey Paper & Packaging, Inc	67.09	Landis Block & Concrete	86.40
Martin Stone Quarries, Inc	446.17	Landis Fence Co	20.00
Metlife	1,675.84	Lansdale Police Department	450.00
Metlife	1,675.84	M & M Stone Company	180.00
Metlife	217.63	Michael C. Boraski, DMD	148.00
Metlife	217.63	Moyer & Son, Inc	1,774.07
Michael C. Boraski, DMD	133.00	NetCarrier Telecom, Inc	341.74
Midlantic Machinery	33.43	North Penn Water Authority	54.00
Moyer & Son, Inc	955.52	PECO Energy	274.52
Naceville Materials	1,014.22	PPL Electric Utilities	9,521.02
Nationwide Trust Company	1,361.01	Richter Drafting & Office Supply	85.49
Nationwide Trust Company	1,046.35	RR Donelley	18.15
Nationwide Trust Company	962.12	SEPTA	400.00
Nationwide Trust Company	363.03	Shelly Enterprises, inc	37.18
Nextel Communications	264.83	Snjezana A. Cacovean, DMD	204.00
North American Benefits Company	1,088.31	Souderton Dental Associates	362.72
North Penn Water Authority	153.61	Styer Associates	5,650.00
NYCO Corporation	17.79	Telford Press Printers	184.72
Old Dominion Brush	1,088.16	Trumbauers lawn & Recreation, Inc	163.40
PA One Call System	32.40	Unum Insurance Company	866.02
Peter I. Psomiadis, DMD	170.00	Verizon	0.60
PPL Electric Utilities	381.60	Verizon Wireless	43.01
Richter Drafting & Office Supply	83.39	Weaver and Reckner Dental Assoc	874.80
Robert W. Harley, RPR	212.50	Weldon Auto Parts	3.00
Scott Communications	9.99		
Shelly Enterprises, Inc.	213.32		
Telford Press Printers	454.00		
Univest VISA	758.90	Total General Fund	\$108,909.65

#### SEWER FUND

CCP Industries, Inc	\$ 361.54	Independence Blue Cross	\$4,249.32
Ches-Mont Disp[osal, Inc	94.38	Independence Blue Cross	207.65
Clemens Uniform Rental	80.24	Independence Blue Cross	118.80
EPWPCOA, Inc	200.00	K & A Services	1,750.00
Essex Service Corporation	2,417.00	Keystone Health Plan East	2,478.45
Freedom Systems Corporation	365.62	Landis Block & Concrete	24.80
Hajoca Corporation	1,688.38	Markey Paper & Packaging	275.53
HISI	1,191.00	Maryland Biochemical Co	178.63
Jaeger Electric Service, Inc	2,403.07	McBee Systems, Inc	174.50
John T. Fretz Insurance Agency	10,021.70	Naceville Materials	351.04
Metlife	82.21	NetCarrier Telecom, Inc	117.36
Metlife	82.21	PPL Electric Utilities	17.03
Moyer & Son, Inc	210.36	Richter Drafting & office Supply	18.10
North American Benefits Co	317.57	Shelly Enterprises, inc	34.42
North Penn Water Authority	143.53	Siemens Water Technologies	2,069.28
PPL Electric Utilities	1,003.15	State World Headquarters	200.69
Univar USA, Inc	5,164.68	Suburban Water Testing Labs	2,766.00
Waste Management of IV	3,830.99	Telford Press Printers	1,164.15
Postmaster, Telford/Souderton	878.09	PA State University	490.00
Bearings & Drives Unlimited	26.06	Unum Insurance Company	256.94
Clemens Uniform Rental	122.97	Verizon	63.87
Fisher Scientific	1,092.93		
Good Plumbing Heating A/C, Inc	1,060.25		
Hach Company	1,394.06		

Hajoca Corporation	916.03	Total Sewer Fund	\$52,154.58
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CAPITAL RESERVE FUND

Plasterer Equipment Company	\$5,500.00	Univest National Bank	\$1,706.25
Landis Block & Concrete	14.40	Univest National Bank	5,611.21
Wade Associates	5,340.00	Univest National Bank	6,090.28
		Total Capital reserve Fund	\$24,262.14

SEWER CAPTAL FUND

Hajoca Corporation	\$3,293.75	Jaeger Electric Service, Inc	\$6,928.82
		Total Sewer Capital Fund	\$10,222.57

LIQUID FUELS FUND

Commonwealth Precast, inc	\$907.00	Naceville Materials	\$123.92
PPL Electric Utilities	418.99	PPL Electric Utilities	327.40
		Total Liquid Fuels Fund	\$1,777.31

A motion was made by Councillor John Young, and seconded by Councillor Andrew Schlosser, to authorize payment of the bills for the month of April, 2010, as presented. The motion was approved.

President Brain Goshow opened the floor to the audience who may wish to address Borough Council on any topic or matter of concern.

Eric Boynton, resident of 21 Hillside Avenue and business owner at 100 N. Main Street, expressed concern about the downtown parking restrictions. The municipal parking lot off of Chestnut Street may not have enough 2 hour restricted parking spaces. The 1 hour parking restriction for Main Street may be too short for visitors of the restaurants and the shops. Extending the restriction to 2 hours may be preferable. Mr. Boynton also suggested establishing the same 2 hour parking restriction in the first part of Hillside Avenue. This restriction will allow parking for the businesses during the day and residents at night.

Debbie Rasbold, 16 W Chestnut Street, explained that the entire center lane of the municipal parking lot was previously restricted to 2 hours, which has since been removed. Her clients must park all the way down at the bottom of the lot. She requested that the 2 hour parking restriction be re-established for the center parking spaces with regular enforcement.

President Brian Goshow noted that parking concerns are actually a good problem to have, since it illustrates that our downtown business district is growing. President Goshow noted that the parking concerns that were expressed this evening will be referred to the May Administrative Work Session, which will be held on Monday, May 17<sup>th</sup>. The work sessions are also open to the public.

Eric Boynton and Debbie Rasbold further commented that they see a lot of Univest National Bank employees parking in the municipal lot. Councillor Gardenier noted that Borough Council has received comments from other business owners about the need for more unrestricted spaces and we are hearing comments tonight concerning the need for more restricted parking, thus presenting a difficult challenge to Borough Council to balance the two concerns.

Trish Stokes of Tilley's Tea Room, 20 W. Chestnut Street inquired about the status of the previous loading zone that was posted in front of the shops. She inquired whether street parking is permitted in front of the stores. Councillor Jeffrey Gross noted that street parking would be very dangerous and makes it very difficult for vehicles exiting the municipal parking lot. The loading zone was originally set up for the former flower shop. Borough Council can look at this as well.

David Moyer of Moyer and Son commented on the report of Sergeant Scherzberg. A

program to remove unused medicine is a fantastic service for both the safety of residents and impacts on the environment because most medicines are disposed of down the drain. Mr. Moyer also expressed concern that in this economic climate, the Borough only received single bids for the streetscape materials. Borough Manager Michael Coll commented that the streetscape design specifies certain unique materials that are only supplied through certain companies therefore limiting bidder responses. The materials must match those items used in the previous block, such as the street light posts and luminaries, asphalt pavers and the granite curb to some extent.

There being no further public comment, President Brian Goshow moved to the business portion of the agenda. The first item is consideration of the bids for streetscape materials. Bids for the materials were opened at a public hearing held at 2:00 pm on Monday, May 3, 2010. A tabulation of the bids has been distributed to Borough Council.

Main Street Streetscape, Phase 2  
Bid Tabulation- Materials, Sidewalk, Street Lights  
May 3, 2010

ASPHALT BLOCK PAVERS		
Hanover Architectural Products Hanover, PA	Asphalt Block Paver 6" x 12" x 3" thick	\$2.63 each
GRANITE BLOCK PAVERS		
High Bridge Stone Company High Bridge, NJ	5" x 5" x 9" regulation block	\$1.85 each
	10" x 7" x 4" jumbo block	\$2.47 each
	4" x 4" x 4" granite set	\$0.62 each
Williams Stone Company East Otis, MA	5" x 5" x 9" regulation block	\$3.57 each
	10" x 7" x 4" jumbo block	\$3.47 each
	4" x 4" x 4" granite set	\$1.27 each
GRANITE CURB		
Williams Stone Company East Otis, MA	6" x 18" straight curb	\$15.45 per lf
	6" x 18" radius curb	\$19.90-28.42 lf
	6" x 12" granite edge	\$11.46 per lf
Fletcher Granite Company Westford, MA	6" x 18" straight curb	\$19.50 per lf
	6" x 18" radius curb	\$31.30 per lf
	6" x 12" granite edge	\$13.00 per lf
STREET LIGHT POLES AND FIXTURES		
Spring City Electrical Manufacturing Spring City, PA	Post w/ Metal Halide Luminaire Estimated Contract (17 units)	\$3,237.00 each \$55,029.00
	Alternate Bid: Post w/ LED Luminaire Estimated Contract (17 units)	\$3,817.00 each \$64,889.00
SIDEWALK CONSTRUCTION		
Ettore Ventresca & Sons, Inc. Warrington, PA	Concrete Sidewalk, incl removal	\$10.50 per sf
	Concrete Apron, incl removal	\$14.50 per sf
	Estimated Contract Price	\$52,612.50
Trout Brothers, Inc. Telford, PA	Concrete Sidewalk, incl removal	\$14.50 per sf
	Concrete Apron, incl removal	\$16.00 per sf
	Estimated Contract Price	\$71,750.00

A motion was made by Councillor Andrew Schlosser, and seconded by Councillor Jeffrey Gross, to accept the bid of Hanover Architectural Products to furnish and supply asphalt block pavers for the Main Street Streetscape Project at a unit price of \$2.63 per block. Councillor John Young questioned how the price compared to the prior contract. The Borough Manager noted that the unit price is slightly higher, but the previous bid was five years old. President Goshow called for a vote and the motion was approved.

A motion was made by Councillor Andrew Schlosser, and seconded by Councillor Richard Halbom, to accept the bid of High Bridge Stone Company to furnish and supply granite

block pavers for the Main Street Streetscape Project at the quoted unit prices. The motion was approved.

A motion was made by Councillor Andrew Schlosser, and seconded by Councillor Jonathan Gardenier, to accept the bid of Williams Stone Company, East Otis, Massachusetts to furnish and supply granite curb for the Main Street Streetscape Project at quoted unit prices. The motion was approved.

A motion was made by Councillor Andrew Schlosser, and seconded by Councillor Jeffrey Gross, to accept the bid of Spring City Electrical Manufacturing to furnish and supply street light poles with a standard metal halide luminaire for the Main Street Streetscape Project at a unit price of \$3,237.00 each and an estimated contract price of \$55,029.00. Councillor John Young inquired how this price compared to the prior contract. Borough Manager Michael Coll noted that the prior bid was approximately \$2,700 to \$2,800. The specifications have been updated. The pole painted ductile iron and the arms for the hanging baskets and banners have been adjusted to address certain issues experienced in the first phase. Councillor Gardenier questioned whether there was any interest in considering the LED fixture. Council members discussed that the additional \$10,000 investment up front versus anticipated electric savings, along with added maintenance expenses to replace a damaged LED versus replacing a light bulb. Concern was also expressed over how the light would appear against the existing metal halide fixtures. President Goshow called for a vote and the motion was approved.

A motion was made by Councillor Andrew Schlosser, and seconded by Councillor Richard Halbom, to accept the bid of Ettore Ventresca & Sons, Inc of Warrington, PA to construct concrete sidewalk for the Main Street Streetscape Project at specified unit prices and an estimated contract of \$52,612.50. The motion was approved.

President Brian Goshow noted that the next item of business was consideration of a motion authorizing the advertisement of the revised C-2 Limited Commercial/Residential district and revised Zoning Map. At the request of Councillor Gardenier, Borough Manager Michael Coll noted the areas of the proposed Zoning Map that have been revised. The expansion of the C-2 Limited Commercial/Residential District has been reduced and will not extend along Harrison Avenue, Clarion Avenue and in the 400 block of N. Second Street. The Moyer and Son properties will retain the existing Limited Industrial and C-1 Commercial zoning.

A motion was made by Councillor Jeffrey Gross, and seconded by Councillor Ned Leight, to authorize the Borough Solicitor to advertise the revised C-2 Limited Commercial/Residential District and Zoning Map revisions for a formal hearing and consideration at the June 7, 2010 Borough Council Meeting. Councillor Jonathan Gardenier asked representatives from Moyer and Son if the revised ordinance and zoning map addressed their concerns. Mr. Moyer answered that it has. President Brian Goshow commented that notices will be sent to those property owners affected by the latest revisions to the ordinance and map. There being no further comments, President Goshow called for a vote on the motion. The motion was approved.

A motion was made by Councillor Ned Leight, and seconded by Councillor Andrew Schlosser, to approve the land development plan of Zwingli United Church of Christ, 350 Wile Avenue, dated February 23, 2010 and last revised April 30, 2010 along with the six noted waivers to the Subdivision and Land Development Ordinance. Responding to a question from Councillor Gardenier, the Borough Manager read the six waiver requests from the provisions of the Subdivision and Land Development Ordinance, most of which reflect existing conditions that are not intended to be changed. Michael Kracht, representing Zwingli United Church of Christ, expressed appreciation to Borough Council for their prompt reviews over the past two months. The church is hoping to have a formal groundbreaking ceremony later this month on the \$4,000,000 renovation and expansion project. There being no further comment, Borough Council approved the motion.

A motion was made by Councillor Ned Leight, and seconded by Councillor Andrew Schlosser, to approve the plan of lot line change for P. Michael and Kathleen M. Coll, 458 Wile Avenue, dated March 30, 2010. The motion was approved.

A motion was made by Councillor Jeffrey Gross, and seconded by Councillor Steven

Toy, to authorize the Borough Solicitor to prepare, advertise and file the required documentation to secure construction financing in the amount of \$2,500,000 through Univest National Bank, pursuant to their commitment letter of March 30, 2010, for the Souderton Community Pool renovation project. Councillor Jonathan Gardenier expressed concern that the amount of the borrowing exceeds the original \$2,000,000 limit and the Borough is now exceeding its needs. The Borough should not take on an additional \$500,000 debt at this time, especially given the economic conditions and the already stated need for the Borough to consider raising taxes next year. The additional borrowing could greatly impact the pending tax increase. President Goshow acknowledged the concern; however, it will continue to be the focus of the Borough to continue fund raising efforts and the use of the additional \$500,000 must be carefully scrutinized. Further discussion was held concerning fund raising efforts, the interest rate and conditions of the borrowing as specified by Univest National Bank. There being no further discussion, the motion was approved by a vote of 8 yeas and one nay, with Councillor Gardenier dissenting.

A motion was made by Councillor Richard Halbom, and seconded by Councillor Andrew Schlosser, to adopt Resolution No 10-05 acknowledging and endorsing the amended Articles of Agreement for the Montgomery County Consortium of Communities. The motion was approved.

A motion was made by Councillor Richard Halbom, and seconded by Councillor Steven Toy, to authorize the posting of a three way stop intersection, pursuant to the recommendations of the Borough Engineer dated January 28, 2010, for a 90 day trial period per Mayor's order. Councillor Gardenier commented that this topic was discussed a great length last year. Councillor Gardenier asked the Borough Solicitor if the actions of the Borough Engineer met the requirements of PennDOT. The Borough Solicitor commented that he felt the action of the Borough Engineer satisfies the requirements of PennDOT; however, Borough Council must adopt this traffic restriction by ordinance to guarantee continued enforcement. The motion was approved.

A motion was made by Councillor John Young, and seconded by Councillor Andrew Schlosser, to authorize the advertisement for bids for the landfill disposal of dewatered sludge and grit from the Souderton Waste Water Treatment Plant. A discussion was held on the status of the land application permit that the Borough has filed with the Pennsylvania Department of Environmental Protection. The application remains pending at this time. There being no further discussion, the motion was approved.

Councillor Gardenier expressed appreciation to the members of Borough Council. Councillor Gardenier announced that he will be submitting his resignation later this month. He will be getting married later this month and will be relocating to the State of Florida. President Goshow expressed appreciation to Councillor Gardenier, echoed by other members of Borough Council, for his service to the Borough.

A motion was made by Councillor Steven Toy, and seconded by Councillor John Young, to adjourn to Executive Session to consult with the Borough Solicitor on personnel matters. Borough Council adjourned to Executive Session at 8:36 pm and convened to public session at 9:20 pm. There being no further business, the meeting was promptly adjourned.

Respectfully submitted,

P. Michael Coll, Secretary

## **WORK SESSION MINUTES AND COMMITTEE REPORTS**

### ***Public Works Work Session – May 10, 2010 (7:00 pm- 8:20 pm)***

Council Attendees: Mayor John Reynolds, Brian Goshow, Ned Leight, Jeffrey Gross, Steven Toy, Richard Halbom and Edward Huber. Junior Councillor Daniel Yocum.

Staff Attendees: Public Works Director Steven Coll, Borough Manager Michael Coll.

## **Souderton Area Soccer League**

Jim Hunsberger, President of the Souderton Area Soccer League, attended the work session to discuss and request the permission of Souderton Borough to allow the league to locate two soccer fields on the former Scholl property at Cherry Lane and Souderton-Hatfield Pike. The league lost the ability to use the fields at the Franconia Elementary School and is in need to locate replacement fields for this season. The site will provide more than enough parking and there seems to be sufficient grass area to carve out two fields. The Borough will finish mow the grass area to better help locate suitable area to set up the proposed fields. The soccer season runs from July through October. Council President Brian Goshow commented that fencing should be mandatory to protect the children, parents and soccer balls from Souderton-Hatfield Pike. Temporary construction fencing should be adequate. The league will locate a portable toilet on the site and will also assist with top soil, rolling or other services if necessary. Borough Council approved the request.

## **ATV Complaint, Franklin and Penn Avenue**

Councillor Ned Leight informed Borough Council of a complaint that he has received regarding the riding of an ATV on private property on Franklin Avenue. The yard is fence enclosed and there only appears to be one party complaining about this matter. Perhaps the police can make a contact with the residents to see if they can resolve the matter with the complaining neighbor.

### **1. Sanitation Committee**

- a) The April, 2010 Discharge Monitoring Report will be filed with no exceptions to permit limitations.
- b) Chief Operator Sal DeSimone reported that 315,000 gallons of septic waste was received from the Souderton High School, hauled by Clemens Septic. Crews will be working on installing two inline grinders for the sludge pumps to insure compliance for the future land application of sludge. Crews initially repaired a blockage in the Ferrous Sulfate line to tank B, however there now appears to be a leak within the line. Tank B has since been taken out of service and a smaller ferrous sulfate line will be pulled through the old 2 ½ inch line.
- c) A vehicle accident in the 400 block of Cherry Lane resulted in the destruction of the control cabinet for the small in street sewer pump station that services 6 properties in the area. Jaeger Electric made temporary repairs to put the pump station back in service and returned later to install a new cabinet and controls. The total cost was nearly \$11,000.00 which was submitted to the insurance carrier of the vehicle involved in the accident. Shortly after the work session, restitution was paid in full by the Geico Insurance.
- d) Public Works Director Steven Coll reported that crews have replaced as much of the sewer line in the 500 block of East Broad Street as access will permit. Fifth Street will be reconstructed with a new base course later this fall. The Borough will have to notify the residents of the rowhomes along the 500 block of East Broad Street to make preparations to move sheds, fences and other obstructions that have been placed over the sewer line.
- e) Bids for the landfill disposal of sludge and grit will be received and opened on Monday, June 7<sup>th</sup>. The bids will be tabulated and presented to Borough Council for formal consideration.

### **2. Highway Committee**

- a) Public Works Director Steve Coll reported that crews completed 65 brush collections during the first week in May. The Plaza fountains are running, baskets will be installed later in the month. Crews finish graded all stone alleys and completed patching



approximately one half of the paved alleys. The balance of May will be devoted to completing demolition work at the pool.

- b) Street sweeping throughout the entire Borough will be completed in May. The schedule for sweeping will be posted on the web site. Crew member David Freed severely injured his back off of the job. He has been on sick leave, but expects to return for light duty this month and will be assigned to the street sweeper. It may be possible that this injury will require surgery and extended sick leave.
- c) We are focusing the scheduled paving work to N. Fourth Street (Summit Street to reliance Road; S Second Street (Noble Street to Montgomery Ave) and N Fifth Street. Oil and Chip surface treatment is suggested for N. School Lane from Broad Street to Summit Street. Telford Borough is also considering oil and chip for their remaining portion of School Lane.

### **3. Sidewalk Committee**

- a) Borough Manager Michael Coll provided a brief update on the progress of the Main Street Streetscape project planned between Chestnut Street and Broad Street. Contracts have been sent out to the various successful material suppliers and contractors. The Borough will continue to inquire on the status of the pending Highway Occupancy permit from PennDOT. The Borough retained an electrical engineer to assist in planning some utility relocation work and the construction of the electrical system to power the new street lights. The Borough will also send out formal sidewalk construction notices to the property owners along this segment of Main Street advising them of their obligation to replace sidewalk in conjunction with this project.

### **4. Recreation Committee**

- a) Committee members reviewed the status of the pool renovation project. A mandatory pre-bid meeting is scheduled for Wednesday, May 19<sup>th</sup> and bids will be due and opened on June 3<sup>rd</sup>. The Borough will have up to 60 days to review and consider award.

Demolition of the buildings is complete, mainly through the efforts of Franconia Township, with equipment provided through C & S Landscaping and P. K. Moyer & Sons. Franconia Township left their track loader on the site for the removal of concrete decking, building foundations and the tot pool. Telford Borough operated the loader and provided assistance with another backhoe and two dump trucks to haul and dispose of the concrete. They have been working on the site for the past two weeks and are expected to complete this work by the end of this week. The Borough Engineer will locate the curb lines and planting beds for the existing parking lot. We are looking into transplanting some of the trees to the parking lot with the aid of a landscape contractor.

During the pre-bid meeting, we discovered a misunderstanding with respect to the construction of the new filter building. While the contract that is currently out for bids includes the installation of all filter and chemical feed equipment, it does not include the construction of the actual filter building. We must proceed with bids for the construction of the filter building at the June Borough Council meeting. The building is designed and specifications are nearly complete. An accelerated bidding schedule for the filter building should enable adequate coordination with the pool contractor prior to beginning construction, which is tentatively scheduled for August 1<sup>st</sup>.

- b) S & H Landscaping completed work on the pavilion project at the Lawn Avenue Park. This is the last remaining construction phase of this park project. Approximately half of the project cost will be reimbursed by the remaining funds under the \$750,000 State Redevelopment Assistance Capital Program grant.

## 5. Property Committee

- a) Committee members discussed a proposed mural project by the Indian Valley Arts Foundation. They propose to paint a mural on the park side of the shed behind the municipal building. Council members preferred that the mural be painted on removable panels and not directly on the brick. The panels will be secured by the Indian Valley Arts Foundation and installed by the Borough.
- b) In preparation for the Concert Sundaes series, it was discovered that the direct buried electrical line to the rear shed is shorted. The electric line powers the freezers to store the ice cream for the concerts. The best method of repair was to run a new electric line in conduit to the rear of the building, which should be completed this week.

### ***Administrative Work Session – May 17, 2010 (7:00 pm-9:30 pm)***

Council Attendees: Mayor John Reynolds, Brian Goshow, Jeffrey Gross, John Young, Steven Toy, Richard Halbom and Edward Huber. Junior Councillor Daniel Yocum.  
Staff Attendees: Sergeant Kurt Scherzberg, Borough Manager Michael Coll.

## 1. Police Committee

- a) Considerable discussion was held between members of Borough Council, Jamie Allebach of Allebach Creative, 117 Main Street and Debbie Rasbold of Great looks Hair Salon, 16 W Chestnut Street concerning various issues with parking restrictions in the new Main Street parking lot and the Municipal Parking lot off of W Chestnut Street. Discussion was also held on the current 1 hour parking restriction for street parking, which may be pushing more cars into the parking lots.

The Municipal Parking lot has three rows of parking spaces. The spaces directly behind the Main Street businesses are restricted to 2 hours. The center spaces were restricted at some point, but relaxed over the past few years perhaps to accommodate some parking concerns expressed for the employees of the Keystone Opportunity Center, formerly IVOC. The business owners noted that Univest employees have been using this lot for parking; however Univest has designated other parking lots for employee parking which are apparently not fully utilized. Discussions also suggest that Moyers Auto has been using the lot to store repaired vehicles for their clients.

Borough Council members recommended that half of the spaces in the Municipal Parking lot should be restricted to 2 hours. Contacts will be made with Univest and with Moyer's Auto to ask their cooperation in avoiding the use of this lot.

Discussions on the new Main Street parking lot also suggested that one half of the spaces should be restricted to 2 hours. David Halliday, owner of 121 Main Street, must encourage his tenants to utilize the 16 designated parking spaces in a remote lot at 160 Main Street that were secured as part of his land development approval.

A recommendation was also made to increase the parking restriction for street parking from one hour to 2 hours. This added time may encourage the use of more street parking and free up some spaces within the parking lots. Borough Council members also suggested adding a loading zone in front of 16-24 W Chestnut Street to accommodate client drop offs for the hair salon and tea room. The recommended parking revisions will be formally considered at the June Borough Council meeting for a 90 day trial period per Mayor's order.

- b) A meeting was held on May 11<sup>th</sup> between Wawa representatives, Steven Dorn, Carl Stuart, Sergeant Scherzberg and Borough Manager Michael Coll to discuss additional recent concerns raised by Steven Dorn with loitering and juvenile issues around the store. Wawa agreed to install additional signage, improve lighting at the rear of the store, remove the overgrown shrubbery and improve the landscaping behind the building. Wawa will also fence off the pass through between the store and neighboring property.
- c) Councillor Richard Halbom discussed the installation of speed bumps on Duke Alley

between reliance Road and Harrison Avenue. The policy associated with speed bumps in alleys will require property owners to reimburse material expenses back to the Borough, estimated at \$200.00 per speed bump. The Borough will determine the location of the speed bump and must take storm drainage into consideration. Maintenance and replacement will also require the property owners to reimburse material expenses.

- d) Sergeant Scherzberg reported on the need to discard a number of old police related files stored in the basement. The records must first be documented, with Borough Council formally authorizing the documents to be destroyed. There are a number of old Borough files that have to be documented as well. There is some old equipment stored in the basement that should be discarded. Sergeant Scherzberg suggested that Borough Council consider a "Graffiti ordinance". Sergeant Scherzberg also reported that the department will have to look into purchasing additional handguns for the new Chief, additional part time officer and to provide the detective with a more compact handgun. Borough Council also discussed increased incidents with break-ins and vandalism at the old high school. Police are responding to the school for calls on a weekly basis.

## **2. Administrative Committee**

- a) Mayor Reynolds has been working on a recommendation for appointment of a new Junior Councillor to replace Daniel Yocum who will be graduating this year. The next Junior Councillor candidate appears to be Brian Barr.
- b) Borough Council will be working in June to recommend an appointment to Borough Council, replacing Jonathan Gardenier who is expected to tender his resignation at the end of this month. The candidate must be a resident of the second ward.
- c) Councillor Steven Toy has volunteered to serve as the Borough representative to the Northern Montgomery County Recycling Commission. Current representative Ed Hunsicker has expressed a desire to retire from this position.

## **3. Development Committee**

- a) The revised C-2 Limited Commercial/Residential District and revised Zoning Map have been advertised for formal consideration at the June 7<sup>th</sup> Borough Council meeting. Notices have been mailed to property owners affected by the most current revisions to the Zoning Map. A copy of the latest ordinance draft and Zoning Map has been forwarded to John Moyer of Moyer & Son.
- b) We are working with Hunt Engineering to finalize the remaining work on the Master Streetscape planning project. Some revisions will have to be made to the segment along West Broad Street to better accommodate the Broad Theater project. Hunt Engineering will also finalize the revised parking lot plan for S Front Street.
- c) A brief update on the status of the Main Street Streetscape project was provided to members of Borough Council. The Highway occupancy permit is still under review by PennDOT. An initial review letter was received by the Borough Engineer and they are working on addressing the comments and have another meeting scheduled with PennDOT on Thursday, June 3<sup>rd</sup>. Landscape Architect Peter Johnson has completed a revised landscape plan for the Uninvest property based on our meeting with them in April.

## **4. Finance Committee**

- a) No new items were discussed.