

The Regular Meeting of Souderton Borough Council, held on Monday, April 4, 2016, was called to order by President Brian K. Goshow at 7:30 p.m. Members of Borough Council present at the regular meeting included the following:

President Brian K. Goshow	Councillor Kevin Souder
Vice-President D. Jeffrey Gross	Mayor John R. Reynolds
Councillor Ned D. Leight	Junior Councillor Avery Price
Councillor Richard Godshall	
Councillor Daniel Yocum	Solicitor Robert R. Bricker
Councillor Daniel Houser	
Councillor Tracy Burke	Borough Manager P. Michael Coll
Councillor Richard Halbom	Police Chief James P. Leary

The Invocation was given by Councillor Richard Godshall, followed by the Pledge of Allegiance to the Flag.

Consideration was given to the minutes of the March 7, 2016 Regular Borough Council Meeting and March 2016 Work Sessions. A motion was made by Councillor Richard Halbom, seconded by Councillor Richard Godshall, to approve the minutes of the March 7, 2016 Regular Borough Council Meeting and March 2016 Work Sessions as presented. The motion was approved.

Mayor John Reynolds noted that former Borough Councillor Roy Zeiher passed away on Friday, March 25, 2016. Mayor Reynolds noted that Roy Zeiher was extremely devoted to servicing this community through his dedicated service as a member of Borough Council, served as a member of the Souderton Planning Commission and was devoted to scouting. His memorial service will be held at Zwingli Church on May 6, 2016.

Police Chief James noted that the monthly statistical and narrative summary report will be distributed to Borough Council at the April work session.

The Borough Solicitor's report for the month of April, 2016 was distributed to Borough Council. The Borough Solicitor reported that they prepared a Resolution honoring the service of Indian Valley Library Director Linda Beck. The Solicitor reviewed the proposed changes to the SEPTA lease for the train station property.

Council President Brian Goshow reported on the recent meeting of the Indian Valley Regional Planning Commission, noting that they are planning to perform an assessment of the West Street Park in September.

Borough Manager Michael Coll noted the annual banquet of the Perseverance Volunteer Fire scheduled for Saturday, April 16, 2016. The Boroughs of Souderton, Telford and Hatfield will be hosting the April 28, 2016 dinner meeting of the Montgomery County Boroughs Association at the Pine Crest Country Club. The Borough Manager distributed copies of the revised membership application and 2016 rate schedule for the Souderton Community Pool. Borough Manager Michael Coll then reported on the items scheduled for consideration. The first item is approval of the proposed addendum to the SEPTA lease agreement concerning the restoration of the train station buildings and site work. The addendum is intended to more comprehensively describe the improvements to be completed by the Borough. Borough Council discussed a recommendation to submit a Community Development Block Grant Application to construct curb and sidewalk along Montgomery Avenue, from Fourth Street to Fifth Street. A copy of the concept plan developed by the Borough Engineer was circulated to Borough Council. A Resolution has been prepared for consideration to formally approve the submission of this CDBG grant application. The deadline for filing is Friday, April 15, 2016. A Resolution has been prepared by Borough Solicitor Robert Bricker honoring the service of Library Director

Linda Beck, who will be retiring June 1, 2016.

Consideration was given to paying the bills for the month of March, 2016.

GENERAL FUND

21 st Century Media-Philly	\$241.91	NAPA Auto Parts	\$25.17
Anders Carpets	3,000.00	Nelson Wire Rope Corp.	29.85
Bergey's, Inc.	198.40	Netcarrier Telecom, Inc.	351.48
Home Depot	98.79	North American Benefits Co.	956.74
J. P. Mascaro & Sons	37,077.91	PA State Assoc of Boroughs	190.00
Jason M. Kelly	129.99	PECO Energy	201.87
Lawson Products, Inc.	494.84	PA One Call System	59.04
Moyer Indoor/Outdoor	3,955.35	Perkasie Regional Authority	625.00
Naceville Materials	486.97	PPL Electric Utilities	4,219.36
NAPA Auto Parts	187.18	Richter Drafting Office Supply	36.30
North American Benefits Co.	1,157.87	Ricoh	423.34
North Penn Water Authority	34.51	Shelly Enterprises-USLBM	38.29
Oceanport Industries, Inc.	3,219.73	Souderton-Telford Main Streets	7,125.00
PSAB Yearbook	40.00	Suburban Propane	179.43
Postmaster, Lansdale	225.00	U S Municipal Supply, Inc.	193.03
PPL Electric Utilities	1,180.07	Univest VISA	833.49
PPL Electric Utilities	81.52	Univest VISA	280.28
Shelly Enterprises-USLBM	53.32	Verizon	73.00
Suburban Propane	170.27	Verizon Wireless	278.56
Telford Press Printers	474.50	Blooming Glen Quarry	218.86
Trout Brothers, Inc.	4,200.00	Clemens Uniform Rental	56.53
Univest Bank & Trust Co.	654.51	Freedom Systems Corp.	956.25
Unum Insurance Company	792.26	General Recreation, Inc.	259.00
Blooming Glen Quarry	434.12	Indian Creek Foundation	441.00
Bow Wow Waste Products	136.00	J. P. Mascaro & Sons	35,971.46
Clemens Uniform Rental	226.12	Lawson Products, Inc.	386.01
Code Inspections, Inc.	431.00	Metlife	9,810.05
Comcast Cable	348.45	Moyer Indoor/Outdoor	1,255.33
Cope's Garage, Inc.	1,383.46	NAPA Auto Parts	69.47
D. L. Beardsley, Ltd.	34.00	Nationwide Trust Co.	249.36
Delta Dental	1,380.76	Nationwide Trust Company	7,496.66
Detlan Equipment, Inc.	1,969.76	North Penn Water Authority	205.74
Eagles Peak Spring Water, Inc.	18.40	NYCO Corporation	175.00
Fredericks Flowers	209.00	Old Dominion Brush	236.22
Freedom Systems Corp.	51.00	Petty Cash Fund	113.75
George Allen Portable Toilets	77.00	Richter Drafting Office Supply	436.39
Good Plumbing, Heating, A/C	48.70	Souderton Independent	48.95
I V Chamber of Commerce	20.00	Styer Associates	6,300.00
Kenco Hydraulics, Inc.	520.00	Suburban Propane	333.57
Keystone Health Plan East	29,510.38	Univest Bank & Trust Co.	699.66
Landis Block & Nycecrete Co	1.98	Unum Insurance Company	792.26
Markey Paper & Packaging, Inc.	480.25		
NAPA Auto Parts	579.89	Total General Fund	\$178,645.92

SEWER FUND

Cintas First Aid & Safety	\$45.94	Hajoca Corporation	\$253.90
Coleman & Schmidt, Inc.	450.00	Home Depot	166.94
EVOQUA Water Technologies	2,431.30	J. P. Mascaro & Sons	600.00
Fromm Electric Supply Corp.	167.83	Jesse Baro, Inc.	1,176.76
Gouldey Welding & Fabrication	590.63	Keystone Health Plan East	8,132.32
Hajoca Corporation	32.34	Netcarrier Telecom, Inc	154.94
J. P. Mascaro & Sons	120.00	North American Benefits Co.	272.81
Jesse Baro, Inc.	2,338.29	NYCO Corporation	375.83
North American Benefits Co.	272.81	PPL Electric Utilities	30.08
North Penn Water Authority	138.19	SimplexGrinnell, LP	199.00
Perkasie Regional Authority	375.00	Telford Press Printers	249.50
PPL Electric Utilities	19,784.96	Univest VISA	147.00
Rodney Shoemaker Plumbing	95.00	Verizon	69.77
Suburban Water Testing Labs	1,349.25	Water Environment Federation	188.00
Unum Insurance Company	234.82	Analytical Laboratories, Inc.	110.00
1 st Defense Fire Protection	84.00	Clemens Uniform Rental	42.15
Altek Business Systems, Inc.	62.25	Coyne Chemical	2,929.75
Analytical Products Group	110.00	Electro Chemical Engineering	925.00
Bearings & Drives Solutions	833.50	EVOQUA Water Technologies	2,462.40

Bergey's Electric, Inc	\$380.15	Fretz Enterprises	\$169.99
Blooming Glen Quarry	140.00	Good Plumbing, Heating, A/C	1,850.00
Cintas First Aid & Safety	36.63	Hajoca Corporation	64.68
Clemens Uniform Rental	171.38	Jesse Baro, Inc.	3,329.32
Commonwealth Precast, Inc.	1,162.00	Metlife	138.42
Coyne Chemical	3,437.20	Moyer Indoor/Outdoor	136.73
Delta Dental	321.47	North Penn Water Authority	112.02
ES2 Environmental Systems	671.00	NYCO Corporation	332.24
EVOQUA Water Technologies	2,462.40	PA DEP	1,250.00
Fisher Scientific	421.39	Unum Insurance Company	234.82
Franc Environmental, Inc.	765.00		
Good Plumbing, Heating, A/C	346.73	Total Sewer Fund	\$65,935.83

POOL FUND

North Penn Water Authority	\$105.93	PECO Energy	\$100.79
Airgas National Carbonation	53.00	PPL Electric Utilities	558.83
Comcast Cable	116.39	North Penn Water Authority	452.45
Netcarrier Telecom, Inc	117.27	Total Pool Fund	\$1,504.66

CAPITAL RESERVE FUND

Univest Capital	\$3,155.23	Phillips & Donovan Architects	\$6,593.00
Phillips & Donovan Architects	1,977.50	SEPTA	578.83
SEPTA	2,614.20		
Univest Capital	3,155.23	Total Capital Reserve Fund	\$18,073.99

LIQUID FUELS FUND

PPL Electric Utilities	\$7,543.60	Letterco	\$850.00
PPL Electric Utilities	168.42	Shelly Enterprises-USLBM	81.86
U S Municipal Supply, Inc.	1,702.95	Total Liquid Fuels Fund	\$10,346.83

A motion was made by Councillor Richard Godshall, seconded by Councillor Richard Halbom, to authorize payment of the bills for the month of March, 2016, as presented. The motion was approved.

President Brian K. Goshow opened the floor to the audience who may wish to address Borough Council on any topic or matter of concern. There being no public comment, President Goshow then moved to the business portion of the meeting.

A motion was made by Councillor Richard Halbom, and seconded by Councillor Daniel Houser, to authorize the execution of an Addendum to the Lease Agreement between the Southeastern Pennsylvania Transportation Authority and the Borough of Souderton restating and modifying the description of improvements to be made to the passenger station, wait building, freight building and site work. The motion was approved.

A motion was made by Councillor Jeffrey Gross, and seconded by Councillor Richard Godshall, to adopt Resolution No. 2016-04 approving the submission of a Community Development Block Grant Application for the 2016 Program Year to replace curb and sidewalk on Montgomery Avenue. The motion was approved.

Mayor John Reynolds read the following proposed Resolution into the minutes honoring the service of Indian Valley Library Director Linda Beck and wishing her well upon her planned retirement on June 1, 2016:

RESOLUTION

HONORING LINDA BECK

LINDA BECK, head librarian of the Indian Valley Public Library, has announced her retirement after having served the residents of the Indian valley for more than 28 years. During Linda's tenure, the Indian Valley Public Library has dramatically expanded its collections, programs, and resources and is now the second largest public library in the Montgomery County library system. The library has grown both physically and technologically under Linda's leadership to the point where it is truly a state of the art

facility and one that benefits all of the residents of the Souderton area, both young and old. Of particular significance are the numerous programs and events offered by the Library for young children and students that encourage them to become avid and accomplished readers.

Linda's remarkable record of leadership is now coming to an end due to her well-deserved retirement. It is therefore fitting that the Borough recognize the many contributions of this public-spirited citizen to the Borough and express its appreciation for Linda's many years of faithful and effective leadership.

NOW, THEREFORE, the Borough of Council of the Borough of Souderton, and John R. Reynolds, Mayor of the Borough of Souderton, on behalf of all of the residents of the Souderton area do adopt this Resolution of Appreciation for the service of Linda Beck to the Borough and all of its citizens. The mayor, the Borough Council, the administrative staff, and members of the community join in wishing all the best in the future and during her retirement.

RESOLVED, this 4th day of April, 2016, by the Borough Council of the Borough of Souderton.

Following the reading of the proposed Resolution by Mayor Reynolds, a motion was made by Councillor Ned D. Leight, and seconded by Councillor Daniel Yocum, to adopt Resolution 2016-05 honoring Indian Valley Public Library Director Linda Beck on her retirement. The motion was approved by unanimous vote.

There being no further business, the meeting was adjourned at 7:55 pm.

Respectfully Submitted,

P. Michael Coll, Secretary

WORK SESSION MINUTES AND COMMITTEE REPORTS

Public Works Work Session – April 11, 2016 (7:00pm-8:55pm)

Council Attendees: John Reynolds, Brian Goshow, Jeffrey Gross, Daniel Yocum, Daniel Houser, Tracy Burke, Richard Halbom and Kevin Souder.

Staff Attendees: Police Chief James P. Leary, Public Works Director Steven Coll, Code Enforcement Officer Steven Toy and Borough Manager Michael Coll.

1. Sanitation Committee

- a. The Discharge Monitoring Report for the month of March, 2016 will be filed with no exceptions to permit limitations.
- b. Borough Manager Michael Coll noted, during rain events, there are visible leaks within the underground 12 inch steel airline from the blowers to the package plant units. Given the number of various underground pipes leading to and from the tanks, it appears that the most economical fix is to line the steel pipe. Quotes are being solicited for the work.
- c. Steven Coll discussed plans to complete the sewer main replacement project on Montgomery Avenue from S. Front Street to S. Fourth Street. Work will begin within the next week and should be completed by the end of the month.

2. Highway Committee

- a. Crews completed the monthly curb side collection of brush. Curbside

collection of leaves began the first week in April and will continue through April 15, 2016.

- b. Crews assisted Perseverance Volunteer Fire Company with the construction and paving of the expanded parking lot along the addition to the station. Borough forces also paved the sidewalk area in front of the Broad Theater as a temporary repair. Crews completed repairs in most stone alleys throughout the Borough, with patching and paving in the paved alleys remaining to be scheduled.
- c. Borough forces will continue working on sign repairs and replacements over the next several weeks based on an inventory completed by Police Officer Adam Moore. A total of 51 signs have been replaced just along East Broad Street and West Broad Street. A number of the flat aluminum signs were salvaged and can be refaced and used again to reduce overall expenses.
- d. Initial discussions were held on road paving priorities for this year. Green Street, from Wile Avenue to West Street, will be a priority project. Wile Avenue was discussed from Hillside Avenue north to Diamond Street; however there are stormwater issues that would need to be addressed prior to paving. Councillor Jeffrey Gross discussed the status of the 500 block of Main Street, from Reliance Road to the municipal border. The area is just stone with no defined street. The Borough Engineer will first need to survey the area to locate the right of way and municipal boundaries. Borough Council expressed interest in completing oil and chip projects with the additional fog seal.
- e. Borough Council further discussed curbside weed spraying. Moyer Indoor/Outdoor quoted \$2,800 to spray Roundup or as an alternative Rodeo, to control vegetation along the curb line. Concern has been expressed over the environmental issues surrounding the use of general herbicides. After significant discussion, the majority opinion of Borough Council is to proceed with the curbside spraying as proposed by Moyer Indoor/Outdoor. Councillor Richard Halbom suggested testing other environmentally friendly options along a few suggested blocks in the Borough. He volunteered to head up this effort.

3. Sidewalk Committee

- a. The CDBG grant application for Montgomery Avenue curb and sidewalk replacement will be finalized and submitted prior to the deadline of April 15, 2016. Based on engineering estimates, the application will only include one block from Fourth Street to Fifth Street, with an estimated construction cost of \$189,920.00.

4. Recreation Committee

- a. Borough Council met with resident Jim Hunsberger to discuss a proposal from a local band to host a concert event in the Souderton Community Park in May of this year. The local band is called "The Wreckerds" and they play a variety of classic rock. They were hoping to get a spot with Concert Sundaes but the schedule is already full for the 2016 season. The band is looking for public exposure, which is the reason for the event to be held in the band shell at the Community Park; however they do not have a sponsor or the ability to provide liability insurance. The lack of insurance was of concern to some members of Borough Council. Other members of Borough Council expressed concern with organizing and advertising such an event in a relatively short time frame. After some discussion, Borough Council suggested that the group contact Souderton-Telford main Streets with the suggestion that they offer to play at one of the first Fridays events on West Chestnut Street. This may afford a much better opportunity for the band to meet their objectives.
- b. Borough Manager Michael Coll discussed a concern with the significant water leak from the competition pool which was discovered at the end of last season. The Borough has confirmed a schedule with Moyer Indoor/Outdoor and

an affiliate company to pressure test the floor drain and main return lines to the filter building. There is some indication that the leaks may be associated with a pressure relief valve in the floor and some compromised floor joints. A section of plaster will also need to be repaired prior to re-filling the pool for the season. Borough Manager Michael Coll reported that staff has finalized the new membership program that will enable online registration. New badges will also be issued for this season. The system also contains a concession sales program to manage inventory and track sales. Membership rates have been modified and have been increased slightly over last season. This will be the first rate increase since the new facility was opened. Discounts will apply through mid-May.

5. Property Committee

- a. Borough Manager Michael Coll reported on the status of the Souderton Train Station project, which was halted by SEPTA in November. The contractor has received the Right of Entry Permit and submitted revised insurance certificates. Additional training was held for contractors that did not attend the January safety class. We are hoping to have the contractor back on the project by May. Some of the contractors have located to other jobs and it will take some time to mobilize back to this project. The contractor has to provide a two week construction schedule and notification to the railroad prior to resuming construction. The Borough Manager reported that he has met with RACP representatives. The RACP grant was confirmed to extend through September, 2016 and an extension to complete the project will definitely be considered if necessary. The most current construction schedules forecast completion of the project in October, 2016. Contract documentation has been completed and the Borough Manager is scheduled to meet with bank representatives to prepare for the release of the construction loan.
- b. Borough Manager discussed a recommendation to secure an architect to assist with developing a master concept plan of improvements for the Souderton Police Station, along with improvements to the basement, crawl space and mechanical systems. Borough Council agreed with the need for professional assistance, but suggested that a smaller firm would be most economical and will provide the assistance that will be needed to implement the improvements. Council President Brian Goshow suggested architect Andrew Randazzo as a potential candidate. Borough Manager Michael Coll will schedule a meeting with him to discuss our anticipated priorities for the improvements. At the very least, we hope to implement some basement improvements and air quality improvements to the building in 2016.

Administrative Work Session- April 18, 2016 (7:00pm-9:30pm)

Council Attendees: John Reynolds, Brian Goshow, Ned Leight, Richard Godshall, Daniel Yocum, Daniel Houser, Tracy Burke, Richard Halbom and Kevin Souder.

Staff Attendees: Police Chief James P. Leary, Code Enforcement Officer Steven Toy and Borough Manager Michael Coll.

1. Police Committee

- a. Chief Leary reviewed his narrative report of police activity through the month of March, 2016. Chief Leary further discussed a number of recent police incidents that occurred during the month. Chief Leary noted a presentation from District Attorney Kevin Steele at the Indian Valley Chamber of Commerce concerning drugs within our community. As previously discussed, Chief Leary is very concerned about heroin use within the community.
- b. Chief Leary further reported that the speed trailer is out whenever possible. Borough Council suggested more stringent speed enforcement within the Borough especially in the morning hours.
- c. Borough Council reviewed the proposed ordinance concerning recreational

fires and agreed with the recommendation to move forward with the advertisement of the ordinance for formal consideration.

2. Administrative Committee

- a. Borough Manager Michael Coll noted that the Borough made an initial application for federal emergency relief funding associated with the January snowstorm. The federal disaster relief funds were recently authorized and the Borough will continue to pursue the final application. Preliminary estimates suggest the Borough is eligible to receive a grant in the amount of up to 75% of eligible estimated expenses of \$18,800, representing overtime expenses, equipment expenses and salt purchases associated with the storm event.

3. Development Committee

- a. Jason Scholl and Kyle Fetch addressed Borough Council with a proposal to renovate a portion of 38 Green Street to locate a “tap house” specializing in craft beers. Food will be provided through a number of food vendors. There is significant work that will be required to bring the warehouse section of this building up to code to locate the use. It is intended to be a family atmosphere, operating from 3 pm through 10:30pm Wednesdays through Sundays. A major concern with the proposal is that the building is a lawful nonconforming use within a residentially zoned neighborhood. A use variance would have to be obtained from the Zoning Hearing Board and there may be opposition by the residents. Borough Council expressed favorable opinions to the proposed project, with some concern over the location.
- b. Borough Manager discussed an application that will be considered by the Zoning Hearing Board on April 19, 2016 for property at 53 W. Reliance Road. The owners are seeking a variance to locate a silk screening shop in a new detached garage on their property. The property is located in an R-1 Residential District that does not provide for this use.

4. Finance Committee

- a. Borough Manager Michael Coll discussed the policy of Portnoff to suggest pushing sheriff sales for accounts that have elected not to cooperate with satisfying their severely delinquent accounts. Borough Council authorized the Borough Manager to approve this recommendation.
- b. Borough Manager Michael Coll presented Borough Council with the budget comparison report of all funds through March 31, 2016. The Borough Manager noted that a major concern with the budget is the extremely low volume of trash bag sales associated with the optional bag program. It appears that a large percentage of accounts have not purchased any bags for trash, which will negatively affect the overall economics of the program. This matter will be further discussed by the trash subcommittee.