

Regular Meeting

July 10, 2023

The Regular Meeting of Souderton Borough Council, held on the above date, was called to order by Council President Tracy W. Burke at 7:00 p.m. President Burke reminded the members and audience that the Borough Council meeting is being recorded and will be posted to the Borough web site.

Borough Councillor Julie Munden provided the Invocation, which was followed by the Pledge of Allegiance to the Flag.

Borough Secretary P. Michael Coll conducted a Roll Call with the following members of Borough Council and staff present:

Council President Tracy W. Burke	Mayor Daniel L. Yocum
Councillor Edward M. Huber	
Councillor Daryl W. Littlefield	
Councillor Julie A. Munden	Borough Manager P. Michael Coll
Councillor Donna M. Rogers	Solicitor Charlotte Hunsberger
Councillor Matthew R. Sholly	Police Chief Brian Newhall
Councillor Richard Walczak	Public Works Director Steven Coll

Borough Councillors Matthew DiNenna and Courtnee Wampole were absent from the meeting.

Consideration was given to the minutes of the June 5, 2023 Regular Borough Council Meeting and the June 19, 2023 Borough Council Work Session.

A motion was made by Councillor Daryl Littlefield, and seconded by Councillor Julie Munden, to approve the minutes of the June 5, 2023 Regular Borough Council Meeting as presented. The motion was approved.

A motion was made by Councillor Daryl Littlefield, and seconded by Councillor Julie Munden, to approve the minutes of the June 19, 2023 Borough Council Work Session Meeting as presented. The motion was approved.

President Tracy Burke noted that there were a few parties interested in making a presentation before Borough Council, beginning with Souderton Connects.

Jessica Cimini, Souderton Connects Manager, noted that weather conditions prompted the cancellation of the June 16th Third Fridays event, even though the evening weather turned out to be fine. Many of the vendors opted out of the event earlier in the day during the storms. Many of the local businesses continued to stay open late during the evening in support of Third Fridays. Planning is underway for the Souderton Connects

Art Jam in the Souderton Community Park on June 30, 2023. The Holiday Tree was delivered and is in storage at the Public Works building. Souderton Connects is in the process of hiring a new bookkeeper.

Stevi Parker of Powerhouse Soccer, located at 150 S. Front Street, Souderton addressed Borough Council on their pending variance application before the Souderton Zoning Hearing Board. Powerhouse Soccer entered into a lease with the former owner of the property to use the basement level of the building as an indoor soccer training facility. They teach technical soccer skills to a relatively small group of individuals, they do not use the building for structured games. The owners recently sold the property to Velocity Venture Partners, at which time it was discovered that the use is not permitted by right under the Souderton Borough Zoning Ordinance and the prior owners did not seek or obtain any permits from the Borough. They desire to continue their operation from the property and will be appearing before the Zoning Hearing Board in August for the necessary variance relief.

Mayor Daniel Yocum noted that Pepe's Steaks will be opening their restaurant at 144 Main Street this week. The Moyer Indoor/Outdoor 5K run will be held on Tuesday, July 11th starting and finishing in the Souderton Community Park. Concert Sundaes is in full swing, the new building houses all of their ice cream and equipment which is working very well. Generations recently hosted a renown Borough artist William Bock, who presented a remarkable display on the history and culture of the Lenape Indians. The Indian Valley Public Library "Dinner in White" will be held in the Souderton Community Park on August 19th.

Police Chief Brian Newhall summarized the monthly report of police department activities. Chief Newhall noted that the department is averaging at least one DUI arrest on a weekly basis. A part time police officer has recently resigned due to family issues. Chief Newhall requested authorization to fill the part time officer position and to also fill a crossing guard position due to a retirement. Borough Council approved the request.

President Tracy Burke noted an increase in vehicles running the posted stop sign at S. Front Street and Montgomery Avenue. Chief Newhall will place more patrols in this area to monitor traffic. Members of Borough Council expressed astonishment over the newly implemented Bus Patrol program and the 22 violations referred to the department in such a short period of time.

The Borough Solicitor's report for the month of June, 2023 was submitted to Borough Council. The Borough Solicitor provided their annual response letter to the Borough auditors. The Solicitor prepared a memorandum commenting on a special events exception to the Borough's ordinance regulating public alcohol consumption. The Solicitor reviewed and commented on a cease and desist letter to the owner of 163 S. Front Street regarding a violation of the Zoning Ordinance.

Public Works Director Steven Coll circulated his monthly report to members of Borough Council. Brush collection was very heavy and took nearly two weeks to complete. Crews are cleaning out several storm drainage inlets along Noble Street. They will continue to clean out several additional inlets throughout the Borough. Construction of the plaza at the Freight Building continues to move forward. We expect to complete the patio space within the next week and will then move to complete the remaining section of retaining wall and the ramp.

Borough Manager Michael Coll noted that the Souderton Planning Commission did not meet in July due to the lack of new business. The Planning Commission is expecting to receive a revised plan of subdivision by Gerald Peklak for properties at W. Reliance Road and Harleysville Pike for review at their next scheduled meeting on Wednesday, August 2, 2023. The next Borough Council work session is scheduled for Monday, July 17, 2023. Borough Council scheduled a special meeting on Wednesday, July 26, 2023 to consider recommendations from the Borough Manager Search Committee. This meeting will be held in executive session and will not be open to the general public.

The Borough Manager reported on the scheduled business items for this meeting. The first item concerns a Resolution formally approving and adopting the 2022 Montgomery County Hazard Mitigation Plan. This plan primarily refers to weather related incidents, such as flooding, hurricanes, snow storms, as the most prevalent hazard in Montgomery County. Adoption of this plan is a potential prerequisite to receive any type of emergency management funding. There are several recommendations for appointments concerning the Civil Service Commission, Planning Commission and a change in the positions of Deputy Fire Marshall and Assistant Fire Marshall. Borough Council has been working with Police Chief Newhall on the proposed amendment to the Borough's open container regulations to permit certain special events, such as Third Friday's and the Art Jam. A formal motion to proceed with the preparation and advertisement of an ordinance amendment has been recommended by committee. Borough Manager Michael Coll summarized a list of streets recommended to be milled and paved with Liquid Fuels funds. A recommendation was made to permit the advertisement for bids for consideration at the August Borough Council meeting.

Councillor Julie Munden reported that the Borough Manager Search Committee will be entering into a second round of interviews on Wednesday, July 12th. The committee was very pleased with the pool of candidates, which has been narrowed down to four.

Councillor Julie Munden reported that she, along with Councillors Donna Rogers and Daryl Littlefield, attended the annual conference of the Pennsylvania State Association of Boroughs in Hershey. Councillor Munden summarized the conference events and training sessions. The group toured the State Capital building on Monday and

observed our state legislature in session.

Councillor Richard Walczak noted that the Finance Committee will be meeting this month in preparation for Budget discussions this fall.

Councillor Daryl Littlefield noted that Borough Council office hours are scheduled for Saturday, July 15, 2023 from 11:00 am to 1:00 pm in the lobby of the Souderton Municipal Building. Borough Council will have a table at the Souderton Connects Third Friday event on Friday, July 21, 2023. The Indian Valley Chamber of Commerce newsletter will be going out this fall.

Consideration was given to paying the bills for the month of June, 2023.

GENERAL FUND

Altek Business Systems, Inc.	\$249.00	Comcast	\$808.15
C & S Lawn and Landscape, Inc.	1,300.00	Commonwealth Precast, Inc.	65.00
Clemens Uniform Rental	282.68	Cope's Garage, Inc.	1,010.69
Cope's Garage, Inc.	719.12	Delta Dental Gettysburg Benefit	1,396.20
Davidheisers, Inc.	132.00	Dianna M. Fields	726.56
Fire Protection Services, LLC	void	Fire Protection Services, LLC	421.00
Fredericks Flowers	3,740.00	George Allen Portable Toilets	229.00
Freedom Systems Corp	5,836.00	Good Plumbing Heating A/C, Inc.	1,073.88
George Allen Portable Toilets	375.00	Home Depot	247.60
Hajoca Corporation	467.10	Independence Blue Cross	19,724.79
Home Depot	510.87	K. J. Door Services, Inc.	6,383.09
J. P. Mascaro & Sons	75,613.67	Lansdale Police Department	750.00
Joseph J. Rudner, Jr.	90.00	Maryjane Yoder	174.95
McDonald Uniform Company	194.38	Moyer Indoor/Outdoor	2,581.75
Moyer Indoor/Outdoor	162.00	Nationwide Trust 457 Company	8,995.06
NAPA Auto Parts	176.86	Nationwide Trust Company	1,919.28
North Penn Water Authority	43.00	Netcarrier Telecom, Inc.	331.98
PECO Energy	76.04	North American Benefits Co.	1,570.99
PPL Electric Utilities	2,998.87	PA One Call System	15.77
Richter Drafting Office Supply	511.96	PPL Electric Utilities	1,877.50
Robert E. Little, Inc.	305.35	PPL Electric Utilities	151.68
Souderton Community Dev. Corp.	5,937.50	Propet Distributors, Inc.	339.60
Suburban Propane	188.92	Richter Drafting Office Supply	31.20
Sunbelt Rentals	258.75	Something Better, Inc.	1,375.00
Synatek	115.00	Star Bright Car Wash	72.00
Thomas A. Lawson	140.00	Steven R. Coll	310.36
Univest VISA	278.80	Suburban Propane	317.92
Univest VISA	1,040.01	Sunbelt Rentals	184.07
Univest VISA	22.18	Towne Answering Service	589.00
Upper Gwynedd Township	407.88	Univest VISA	225.84
Julie A. Munden	1,004.79	Univest VISA	111.93
Petty Cash	186.51	Unum Insurance Company	1,469.07
Altek Business Systems, Inc.	151.96	Verizon	74.81
Altek Business Systems, Inc.	3,060.28	Verizon Wireless	426.84

Clemens Uniform Rental	\$145.62		
Code Inspections, Inc.	617.50	Total General Fund	\$164,097.16

SEWER FUND

Charles Fragassi	\$298.00	Comcast	\$193.39
Cintas First Aid & Safety	121.00	Delta Dental Gettysburg Benefit	308.60
Clemens Uniform Rental	137.70	EVOQUA Water Technologies	4,156.65
Coyne Chemical	11,325.00	FP Finance Program	359.00
D. R. Cordell & Assoc., Inc.	550.00	Good Plumbing Heating A/C, Inc.	922.91
Derstine Company, Inc.	7,800.00	Hajoca Corporation	440.60
EVOQUA Water Technologies	4,918.05	Home Depot	346.87
H & K Materials	229.51	Independence Blue Cross	3,903.52
Hart Mechanical Contractors	520.00	J. P. Mascaro & Sons	5,444.26
Home Depot	17.82	Moyer Indoor/Outdoor	368.95
J. P. Mascaro & Sons	5,653.36	Nationwide Trust 457 Company	184.56
L/B Water Service, Inc.	3,242.05	NetCarrier Telecom, Inc.	106.18
Landis Block & Nycecrete Co.	21.10	North American Benefits Company	312.30
Lawson products, Inc.	87.19	PPL Electric Utilities	928.07
North Penn Water Authority	124.48	Precision Solutions, Inc.	1,870.35
PA Rural Water	660.00	Richter Drafting Office Supply	81.40
PPL Electric Utilities	12,005.72	SC Engineers, Inc.	342.00
SC Engineers, Inc.	1,008.00	Suburban Water Testing Labs	2,358.00
TRM Telford Recycling Materials	115.00	Unum Insurance Company	283.18
Univest Insurance, Inc.	8,399.00	USA Blue Book	176.04
West Generator Services	346.05	Verizon	80.43
Clemens Uniform Rental	91.80	Total Sewer Fund	\$80,838.09

POOL FUND

Airgas National Carbonation	\$714.02	PPL Electric Utilities	\$789.82
Bennington Pool Services, LLC	45,971.25	Univest VISA	219.44
Bishop Wood Products, Inc.	629.00	Airgas National Carbonation	107.97
Buckmans, Inc.	2,253.50	Buckmans, Inc.	6,827.64
C & S Lawn & Landscape	2,900.00	Comcast	171.51
Cintas First Aid & Safety	903.63	Diversified Refrigeration, Inc.	1,327.54
Fire Protection Services, LLC	81.00	Good Plumbing Heating A/C, Inc.	497.95
Fromm Electric Supply Corp.	3.66	Leslie's Pool Supplies, Inc.	1,341.40
Home Depot	353.88	Moyer Indoor/Outdoor	482.83
Landis Block & Nycecrete Co.	76.55	NetCarrier Telecom, Inc.	90.90
Moyer Indoor/Outdoor	497.52	PPL Electric Utilities	534.58
North Penn Water Authority	44.55	T & T/Lanco, Inc.	2,418.83
Oneill and Sons	914.41		
PECO Energy	484.48	Total Pool Fund	\$70,637.86

CAPITAL RESERVE FUND

A M Goshow & Son, Inc.	\$1,402.97	Sherwin Williams	\$1,615.50
Gilmore & Associates, Inc.	662.50	Sherwin Williams	281.29
Good Plumbing Heating A/C, Inc.	7,765.21	The Profile Image	4,665.00
Grasso Services, LLC	9,815.00	TRM Telford Recycling Material	115.00

Home Depot	\$585.46	Univest VISA	\$1,323.29
James Mohan Construction	26,006.76	Good Plumbing Heating A/C	14,900.00
LVL Engineering Group	2,278.59	Home Depot	25.86
Naceville Materials	537.67	Shelly Building Supply	7.99
Redi-Rock	3,344.00	Sherwin Williams	725.18
Shelly Building Supply	273.10	Total Capital Reserve Fund	\$76,330.37

LIQUID FUELS FUND

PPL Electric Utilities	\$396.90	PPL Electric Utilities	\$62.83
PPL Electric Utilities	7,621.49	Total Liquid Fuels Fund	\$8,081.22

A motion was made by Councillor Daryl Littlefield, seconded by Councillor Julie Munden, to authorize the payment of bills for the month of June, 2023 and the recurring expenses for the month of July, 2023 as presented. The motion was approved.

President Tracy Burke opened the floor to the audience for public comment.

Joann Fabion, owner of “Art on the Hill” on Main Street, expressed appreciation to Souderton Borough, the Souderton Borough Public Works crew and the Souderton Police Department for being very supportive of our local business community.

There being no further public comment, President Tracy Burke moved to the business portion of the agenda beginning with the Resolution concerning the 2022 Montgomery County Hazard Mitigation Plan. President Burke noted that a full copy of this plan is available through the Montgomery County web site.

A motion was made by Councillor Julie Munden, and seconded by Councillor Matthew Sholly, to adopt Resolution No. 2023-04 approving and adopting the Montgomery County 2022 Hazard Mitigation Plan as the official Hazard Mitigation Plan of the Borough of Souderton. The motion was approved.

A motion was made by Councillor Matthew Sholly, and seconded by Councillor Donna Rogers, to appoint Michael R. Pipe, 570 E. Garfield Avenue, Souderton to serve as a member of the Police Civil Service Commission to fill the unexpired term of Michael Moffitt through December 31, 2026. The motion was approved.

President Tracy Burke noted that Borough Council is recommending the addition of an alternate member to serve on the Civil Service Commission as provided by the Borough Code.

A motion was made by Councillor Matthew Sholly, and seconded by Councillor Donna Rogers, to appoint Tammy Dagostino, 261 Highland Avenue, Souderton to serve as an alternate member of the Police Civil Service Commission through December 31, 2028. The motion was approved.

A motion was made by Councillor Donna Rogers, and seconded by Councillor Daryl Littlefield, to appoint Albert Sergio, 45 W. Walnut Street, Souderton to serve as Deputy Fire Marshall. The motion was approved.

A motion was made by Councillor Julie Munden, and seconded by Councillor Edward Huber, to appoint Donald Lynch to serve as Assistant Fire Marshall. The motion was approved.

A motion was made by Councillor Matthew Sholly, and seconded by Councillor Daryl Littlefield, to appoint Andrew C. Schlosser, 325 Highland Avenue, Souderton to serve another term as a member of the Souderton Planning Commission through July 2, 2028. The motion was approved.

A motion was made by Councillor Matthew Sholly, and seconded by Councillor Julie Munden, to authorize the Borough Solicitor to prepare and advertise an Ordinance to amend the open container regulations for certain events and require permits from the Souderton Police Department. The motion was approved.

A motion was made by Councillor Daryl Littlefield, and seconded by Councillor Donna Rogers, to authorize the advertisement for bids for the 2023 Road Reconstruction Projects contract. The motion was approved.

There being no further business, the meeting was adjourned at 8:07 pm.

Respectfully submitted,

P. Michael Coll, Secretary